• APPLICATION INSTRUCTIONS – Supporting Information

PART 2 – PROJECT DESCRIPTION: NKREC Master Plan Stormwater Planning Review and New Construction

a. Project goals, objectives, and timeline;

Goal: To create a stormwater strategy and action plan for the NKREC site. (Planning 1 year, construction 1 year)

- Objective: Create a team representing the NKREC partners. (30 days)
- Objective: The project manager will create a Request for Services and hire a consultant for the stormwater review and NKREC project list options. (60 days)
- Objective: The consultant will work with partners and NK School District personnel to create the report (90 days).
- Objective: The completed report will be reviewed by the project manager and team, and assessed for future projects and grant feasibility, report out to partners and PFD board (60 days).
- Incorporate feedback to select two stormwater projects to move forward.
- Objective: Complete two parking lot renovations per the plan

b. Include architectural drawings or artist renderings of project at completion

c. Estimate anticipated economic impact of the completed project;

This effort will be prepared in conformance with the latest Washington Department of Ecology guidelines and regulations, and will form the basis for anticipated future grant applications to that entity to fund the improvements for detailed design and construction under the NKREC master plan. This plan will create long range savings through mitigation of flooding situations and reducing associate damage to future NKREC facilities, fields and recreational experiences.

d. Describe how will you manage and ensure the success of this project;

1. There will be an identified project manager.
2. There will be weekly project meetings during construction.
3. There will be ongoing communication with partners on the project.

e. List potential and actual sources of financial support for this project;

The City of Poulsbo and the NK School District Facilities Department will work together to manage this part of the project.

f. Explain plans for maintaining the completed project in future years;
This plan will set the roadmap for completing future elements of the NKREC, such as athletic fields, the special events center, trails, theater improvements and associated parking lots. Maintenance of improved parking lots will remain under the North Kitsap School District Facilities Department.

**g. Describe any public benefits to be derived from use of this project.**

This plan will create long range savings through mitigation of flooding situations and reducing associate damage to future NKREC facilities, fields and recreational experiences.

**PART 3 – PROJECT BUDGET:**

a. Project plan and budget.

b. Please note status (committed or requested) of each revenue source.

**PART 4 - DOCUMENTATION OF SUPPORT FROM COLLABORATING AGENCIES:**

*If the project for which you seek funds is in collaboration with other contracted entities, or agencies, include letters of commitment or other documentation regarding the level of financial support from these partners.*

Attached are letters from the NK School District, Kitsap County and City of Poulsbo

**PART 5 - ADDITIONAL INFORMATION:**

Please address anything else about this project that you feel is relevant to a decision to fund this project.

**Parking Lot Renovations**

The parking lot near the Strawberry Field complex is a temporary gravel lot with no drainage provisions currently provided. It is often muddy after rain events and is in constant need of re-grading. It has not been designed or constructed with current stormwater regulations in mind. Furthermore it needs to be re-oriented and reconstructed to make more efficient use of the available land to make room for another soccer field planned for the site. The plan currently calls for a 30 car, reconstructed with porous asphalt pavement. This number can be reduced significantly if a strategy other than a hard surface or porous pavement is desired.

Another parking area of concern that has inadequate stormwater provisions are the upper and lower lots at the high school that serve the tennis courts, football/track stadium and ball fields. The lots have inadequate drainage so that during significant rain events water flowing from the lots sometimes floods school high school buildings just downhill of the parking lots and stadium. The lots are also at the headwaters of Bjorgen Creek and within an identified Kitsap County Aquifer Recharge Area (per Master Plan). The existing surface of the parking lots are in a deteriorated condition needing significant refurbishment or replacement.
## Site Planning Review and Two Abatement Projects - Budget Estimates

<table>
<thead>
<tr>
<th>Partners</th>
<th>KPFD Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Management</td>
<td>$7,500</td>
</tr>
<tr>
<td>Consultant for creating plan</td>
<td>$50,000*</td>
</tr>
<tr>
<td>Two construction projects to address stormwater needs of NKREC campus. Final confirmation of projects will follow creation of stormwater management plan. The projects listed below are anticipated candidates for selection:</td>
<td></td>
</tr>
<tr>
<td>Parking Lot Renovation and stormwater improvements at Strawberry Field</td>
<td>$82,000</td>
</tr>
<tr>
<td>Parking Lot Renovation and array of raingarden stormwater improvements near the NK Stadium</td>
<td>*$160,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$7,500</strong></td>
</tr>
</tbody>
</table>
NK Regional Events Center

Parking Lots

6/4/2013
June 4, 2013

Dear PFD Committee;

I am writing on behalf of the North Kitsap School District (NKSD) as a partner and member of the PFD. The North Kitsap area PFD site has been identified as a central focus for the North Kitsap community for recreation and economic development. A number of projects have taken place over the past few years that have allowed for increased use of the fields, safe walkways to the facilities, and the ability to increase our tourism and economical gain for our community by bringing in visitors for expanded events and contests. The NKSD has been a very important member of the PFD as the 82-acre site is school district property. We currently maintain and operate the fields that were improved in 2007 through the PFD and continue to support the existing trails around the site with in-kind labor through our facilities department.

The NKSD is very supportive of the menu of options that is being brought forth through the PFD. We believe that expansion of the trail systems allows a more diversified option for our community members that would like to run/walk through our neighborhood, as well as allowing a safe place for recreation for parents who may be attending their kids tournaments. This should also allow more running events, like the Poulsbo Marathon, that will increase tourism traffic.

The NKSD also sees a strong need for equipment that is attached to the fields so that all users have what they need in place instead of borrowing others and/or bringing their own in to use. This will allow our users to have safe, reliable equipment as well as a seating area at Strawberry fields that does not currently exist.

The stormwater portion of the plan, combined with parking lots, might be the most important piece of the puzzle. The stormwater run-off impacts our environment, our current facilities, and the ability to continue to expand and improve our facilities. By taking care of the parking lots we are able to have better access for our community, reduce congestion throughout the facility, and reduce our stormwater run-off that currently exists. All of these are a winning combination.

The NKSD is a proud partner of the PFD and will continue to support projects and continued maintenance of these projects. We believe that having facilities that allow our students, staff, community members, and tourists to have safe recreation opportunities will enhance, not only their health, but the economic diversity of the North Kitsap area.

Sincerely,

Patrick Olsen
Director Career and Technical Education
District Athletic Director
North Kitsap School District
June 3, 2013

Kitsap Public Facilities District
Board of Directors

Letter of Support

I am writing to express the City of Poulsbo’s support of the 2013 application for KPFD funding for the NK Regional Event Center. The NKREC master plan was completed in July 2006, and provides a long term vision that will improve the quality of life for people with in the North Kitsap School District boundaries and those on Bainbridge Island. The NKREC is easily reached, an identifiable community focal point where people gather to socialize, participate in cultural activities, recreate, and spectate during practices and regional sports tournaments. The plan includes ten phases, valued at about $30 million dollars.

The partners in the NKREC include the Kitsap Public Facilities District, North Kitsap School District, Kitsap County and the City of Poulsbo. The first phase of the project was completed in the fall of 2008, when two synthetic turf fields were completed in time for soccer and football season. Facilities use agreements were drawn up in 2008, and the partners have maintained its integrity by having regular facilities use meetings three times a year. Community youth groups, Poulsbo Parks and Recreation and the NK School District meet to discuss field use issues and brainstorm solutions. The success of the community fields at Strawberry and the stadium field at North Kitsap High School has shown that by working with partners, much can be accomplished. Other pieces to phase one that were completed include trails, field #10 drainage improvements, and completion of a missing sidewalk piece used to access the facilities.

The partners are ready to move forward with some new projects, designed to expand recreational activities, refurbish already improved fields to accommodate additional programs, and plan for future NKREC phases by reviewing stormwater issues on the whole 82 acre site. These are three very different pieces of the puzzle, but all are equally important when it comes to planning for future phases. These three projects will provide a full benefit to the public by adding recreational opportunities, expanding the prospect of hosting more sports teams and tournaments, and creating long range savings through mitigation of flooding situations and reducing associate damage to future NKREC facilities, fields and recreational experiences. The City of Poulsbo will be an active partner in all three projects, making sure that all three pieces are completed.

Yours truly,

Becky Erickson
Mayor
June 3, 2013

Project Review Committee

Dear Committee Members:

I am writing to offer my wholehearted support for the NKREC application for Public Facility District funding.

The NKREC is the 82 acre site identified as a central focus for recreation and economic growth for local residents and visitors alike in the City of Poulsbo, located off of Hostmark Street. This center is easily identifiable to participants, provides a place to socialize, participate in cultural activities and recreate.

There are several opportunities for important improvements to the NKREC facilities:

- The 1-mile, packed gravel trail will be available for everyone, and will provide a safe walking surface away from the street. It will lead people to and from the NKREC for activities, tournaments and events.
- The new equipment at Strawberry Fields will allow for upgraded conditions for the variety of youth and adult groups using these busy fields, and will allow spectators to enjoy watching the competition. And finally,
- The storm water/flooding issues need to be more clearly identified so that the NKREC Master Plan can continue being developed. Once this review is complete, two projects will be completed that have been identified. This may include a parking lot re-configuration for improved functionality for field users.

Everyone community, and region, needs a focal point for the synergy that is made possible through this level of collaboration and I urge your favorable review of this application.

Sincerely,

Robert Gelder
Commissioner

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