

Kitsap Public Facilities District

Minutes of the Board of Directors Meeting

Monday, February 23, 2015

Silverdale Beach Hotel Cove Room, 3073 NW Bucklin Hill Rd, Silverdale, WA

Attendance: Jeff Braden, Chair; Patrick Hatchel, Vice-Chair; Rick Smith; Teresa Osinski and Daron Jagodzinske and Tom Bullock.

Staff: Mike Walton, Executive Director

Absent: None

1. **Call to Order:** A quorum being present, the Chair opened the meeting at 5:37 PM.
2. **Meeting Minutes:**– Minutes from the Regular Meeting on the 26th of January were distributed electronically before the meeting.
A motion to approve the minutes as submitted of the Regular Meeting on January 26th was made by Rick Smith. It was seconded by Patrick Hatchel and passed unanimously.
3. **Regional Facilities:**
 - A. **Kitsap Conference Center** - Annual Report, Arne Bakker, General Manager
Arne gave a full report of the results from 2014 – disappointing in that they did not make their goals. Some hangover from the recession still on government bookings and also lack of cooperation from the adjacent hotels to book blocks of rooms for longer lead times. (Full PowerPoint report is attached.) Some discussion about ways to improve the circumstances with the hotels, as it will continue to negatively impact the potential revenue and tax expectations of the investment of public funds in the expansion of the KCC.
4. **Financial Reports:**
 - A. **Monthly Financial Reports** –
The ED summarized from the January financial reports. Revenue in Jan (from Nov sales tax) was \$95.6K, up 3% over 2013 and highest since 2007. After the 286 transfer of \$70K, the expenses were average at \$9.3K and the net was \$16.3K addition to cash..
 - B. **Sales Tax Rebate Revenue by Month Report** – The report through January was available and showed the January revenue of \$95.6K. The ED also noted the transfer from the 977 fund of \$5.2K for the January interest payment for the 2006 bond debt service.
 - C. **Current Invoices** –A combined Blanket Voucher of invoices from February was submitted for \$10,384.93. This included the VKP invoice for \$1250, \$750 WA PFD Assoc. membership dues; and \$366.25 for EventFund advertising in the Sound Publishing papers. Also included were two requests for EventFund awards to MACK Athletics and PSCL Baseball of \$2K and \$4.5K respectively.
A motion to approve the Blanket Voucher for \$10,384.93 was made by Patrick Hatchel. It was seconded by Teresa Osinski and passed unanimously.
5. **Regional Project Reports:**
 - A. **KFEC** – A discussion about what the future reporting requirements are to be was briefly discussed, to be passed on to Billie and Jim. Their annual report would occur during the March meeting.
 - B. **NKREC ILA update** – Following the meeting on January 29th, between the ED and Patty page, there were still, some issues to resolve. Patti conceded some points in Brian’s rewrite, but still objected to the “directions” about how and where to keep the turf replacement funds accumulated to date. She contends that this is NKSD money, not NKREC money and they have the right to do with it what they want. She also repeated that the Exhibit #4 provisions were not legal or binding on the NKSD. I stated that if she “objected” to them, or wanted to restate them, I had no problem working with that position, but the reiteration of “not legal”

and “not binding” was not something I was comfortable with and I was certain the Board would be of a similar mindset. There was much discussion about the meeting and the course of action to follow, including direct contact to the NKSD School Board, the actual signatories on the ILA (although none of the original signatories are still on the Board). The result was a plan to continue to hold off any further actions, or use of public funds, until the full Board was available and all could be briefed in detail and brought to a point where further actions for the Board to take can be outlined.

6. New Business:

A. **Elect New Treasurer** – With the resignation Anita Albright, a new Treasurer needed to be elected. Teresa Osinski was nominated, no other nominations were received.

Tom Bullock moved to elect Teresa Osinski as Treasurer. It was seconded by Daron Jagodzinske and she was elected unanimously.

7. Ongoing Business:

A. **Reschedule the Study & Strategy Session**

After some discussion, it was agreed to postpone until it could be scheduled with all seven members present, with a replacement from Bremerton on board.

8. Executive Director’s Report: Sent electronically, no significant items to report.

9. Public Comment: None

10. Announcements:

The next Regular Meeting of the Board will be on March 23rd at 5:30 pm in the Cove Room at the Silverdale Beach Hotel.

Meeting was adjourned at 7:33 pm