

Kitsap Public Facilities District

KITSAP COUNTY, WASHINGTON

Resolution 01-2026

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KITSAP PUBLIC FACILITIES DISTRICT ADOPTING A FUNDING POLICY TO ESTABLISH GUIDELINES FOR THE EVALUATION AND FUNDING OF PUBLIC FACILITY PROJECTS

WHEREAS the Kitsap Public Facilities District ("District") was established pursuant to Chapter 35.57 RCW for the purpose of financing, developing, and supporting public facilities that promote economic development and provide public benefit within Kitsap County; and

WHEREAS the District is authorized under Chapter 36.100 RCW to provide financial assistance for qualified regional centers and public facilities, consistent with the requirements and limitations established by state law; and

WHEREAS the District receives a portion of its funding through the local sales and use tax authorized under RCW 82.14.485, and the Board of Directors recognizes its responsibility to ensure these public funds are invested in a transparent, consistent, fiscally responsible, and accountable manner; and

WHEREAS the Board of Directors is committed to providing clear guidance regarding the District's funding process and to ensuring that all project applicants are evaluated using consistent and objective criteria; and

WHEREAS the District's Policy Committee has developed a comprehensive Funding Policy that establishes applicant eligibility requirements, identifies statutory and financial limitations on the District's funding authority, and outlines the policies and procedures governing the evaluation and funding of future projects; and

WHEREAS the Board of Directors has reviewed the proposed Funding Policy and finds that its adoption will promote transparency, accountability, sound financial stewardship, and consistency in the administration of District funding.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Kitsap Public Facilities District as follows:

Section 1. Adoption.

The Kitsap Public Facilities District Funding Policy, attached hereto as Exhibit A and incorporated herein by this reference, is hereby approved and adopted as the official Funding Policy of the District.

Section 2. Administration.

The Executive Director is authorized and directed to administer the Funding Policy and to utilize its provisions when evaluating and presenting funding requests to the Board of Directors.

Section 3. Future Amendments.

The Board of Directors may amend, revise, or repeal the Funding Policy by subsequent resolution whenever it determines such action is necessary or appropriate to comply with applicable law or to further the mission and objectives of the District.

Section 4. Effective Date.

This Resolution shall take effect immediately upon its adoption.

ADOPTED by the Board of Directors of the Kitsap Public Facilities District at a regular meeting held this 24th day of August, 2026.

APPROVED: *Erin Leedham*

Erin Leedham, Board Chair

ATTEST: *Patrick Hatchel*

Patrick Hatchel, Board Vice Chair

APPROVE AS TO FORM: *Brian Lawler*

Brian Lawler, Legal Counsel