



Kitsap Public Facilities District

Minutes of the Board of Directors Meeting (Including optional "remote" element)

MONDAY, AUGUST 24, 2026

Attendance:

Board Members Present: Chair Erin Leedham, Vice-Chair Patrick Hatchel, Treasurer Walter Draper IV, Director Daron Jagodzinske, Director Anne Blair, Director Phil Havers (remote)

Absent: Director Shawn Cucciardi

Staff Present: Executive Director Russ Shiplet

1. **Call to Order:** Chair Leedham called the meeting to order at 5:30 PM.
2. **Public Comment:** Public comment was provided related to the approval of Resolution 01-2026 as it relates to the KPFD Funding Policy, and the Port Orchard Community Events Center (POCEC) project funding request.
3. **Approval of Consent Agenda:** Director Blair moved to approve the Consent Agenda as presented. Director Draper seconded the motion. There was no discussion. The motion passed unanimously.
4. **Project Update:** No project updates were provided
5. **General Business:**
 - **Resolution 01-2026 – Adoption of the KPFD Funding Policy:** Director Hatchel motioned to approve the resolution as presented. Director Blair seconded the motion. There was discuss about the board appreciation of the Policy Committee and the work they put into crafting it. There was no further discussion. The motion passed unanimously.
 - **Finance Committee Report:**

Q2 2026 Financial Report – Executive Director Shiplet spoke to the 2nd Quarter financials for capital revenue and operating expenses. Revenue is currently higher than anticipated for the quarter, and operating expenses are under project.



POCEC Project Construction Funding Request – A timeline was presented to the Board, which demonstrated the project’s original presentation to the Board in 2019 to the current construction funding request in 2026. The Board discussed the length of time it has taken to get the project under construction, the amount of funds requested over the years from the City, the increasing costs of the project since 2019, and the uncertainty of the Port Orchard City Council’s support of issuing the construction bond.

Chair Leedham directed the Board to submit their questions to Executive Director Shiplet by August 31, 2026, with the intention of going back to the City for answers to the questions and concerns of the PFD Board.

No formal action was taken to move forward with the funding request during this meeting. It was noted that the current ILA will expire December 31, 2026, but could be extended until a project construction ILA can be crafted and approved by both the PFD Board and City Council.

- **2026 AWSPFD Conference Update:** Executive Director Shiplet reported that there are currently 34 registrations submitted for the upcoming AWSPFD Conference, which will be held September 9-11, 2026, at the Kitsap Conference Center. All Board members are invited to attend at any time during the conference.

6. **Meeting Adjournment:**

- The Board of Directors meeting adjourned at 6:25 PM.

Next Meeting of the Board:

- **Monday, October 26, 2026 – Bainbridge Island Council Chambers**
 - **Project Update: TBD**