



Kitsap Public Facilities District

Minutes of the Board of Directors Meeting (Including optional "remote" element)

Monday, April 29, 2024

Attendance:

Board Members Present: Chairman Patrick Hatchel, Vice Chairman John Morrissey, Treasurer Walt Draper, Director Phil Havers, Director Daron Jagodzinske, Director Erin Leedham, Director Tom Bullock (Remote)

Staff Present: Executive Director Russ Shiplet, Legal Counsel Brian Lawler (Remote)

1. **Call to Order:** KPFD Chairman Hatchel called the meeting to order at 5:30 PM.
2. **Public Comment:** Public comment included opposition to the City of Poulsbo PERC project and a request that the PFD Board reject the proposed ILA.
3. **Approval of Consent Agenda:** Director Morrissey motioned to approve the Consent Agenda as presented. Director Jagodzinske seconded the motion. There was no discussion, and the Board of Directors passed the motion unanimously.
4. **Project Update:** City of Poulsbo Special Project Planner Ms. Karla Boughton provided a comprehensive presentation of the original PERC project and how adjustments to the plan are required due to the inability to acquire adjacent land next to the City's six acres within College Marketplace in Poulsbo. In addition, the City asked the PFD Board of Directors to consider their proposed construction ILA for approval of public funds. After the presentation, the board asked the City several clarifying questions.
5. **General Business:**
 - The PFD Board of Directors discussed the City of Poulsbo PERC project proposed construction ILA. The public funds request is \$8.71M for Phase 1 of the PERC project. Director Jagodzinske motioned to put forth the ILA to the Board for approval. Treasurer Draper seconded the motion. Director Havers motioned to amend the proposed ILA to include an Attorney's Fees Provision and a deadline date of December 31, 2025, for the City to award the construction contract. Vice-Chair Leedham seconded the motion. The motion to add the amendments to the proposed ILA PASSED unanimously. Director Morrissey moved to add language to the ILA, including Phase 2 - construction of the Poulsbo Events & Recreation Center building. Director Bullock seconded the motion. The motion FAILED, 2 for, 5 against. A vote was taken on the original motion to approve the ILA with amendments. The motion PASSED, 5 for, 2 against.



- Executive Director Shiplet provided an update on the progress made towards revising the Board of Directors Handbook. ED Shiplet also commented that the revision would be presented to the Policy Committee in the coming weeks. ED Shiplet also recommended to the Board that the Vice-Chair should serve as the Policy Committee Chair.
- In late March, Executive Director Shiplet presented the PFD annual update to the Kitsap County Board of Commissioners. Two PFD Board members joined the meeting remotely, and the board appreciated the update.

6. Meeting Adjournment:

- The Board of Directors meeting adjourned at 7:09 PM.

Next Meetings of the Board:

- **Monday, June 24, 2024 – Poulsbo City Hall**