



Kitsap Public Facilities District

Minutes of the Board of Directors Meeting (Including optional “remote” element)

Monday, August 28, 2023

Attendance:

Board Members Present: Chairman Patrick Hatchel, Vice Chairman John Morrissey, Treasurer Walt Draper, Director Tom Bullock, Director Erin Leedham, Director Havers

Board Members Absent: Director Daron Jagodzinske

Staff Present: Executive Director Russ Shiplet, Legal Counsel Brian Lawler (By Remote)

1. **Call to Order:** KPFDD Chairman Hatchel called the meeting to order at 5:30 PM.
2. **Public Comment:** Public comment was provided. Specifically, a question was raised about why project updates had slowed in recent months. It was explained that projects are currently in somewhat of a dormant state between design completion and construction. Project updates are anticipated in September & October.
3. **Approval of Consent Agenda:** Vice Chairman Morrissey motioned to approve the Consent Agenda as presented. Treasurer Draper seconded the motion. There was no discussion, and the Board of Directors passed the motion unanimously.
4. **Facilities Project Progress Report:** No project updates were presented during the meeting
5. **General Business:**
 - The KPFDD Event Fund was discussed. An updated guideline and application were presented to the board for review. Final approval of the updates will be discussed at the September 25, 2023, Board of Directors meeting. Mr. Lawler will work on a draft resolution to adopt the Event Fund as policy.
 - The board reviewed updates to the KPFDD website. The Executive Director will continue to work on updates and ensure relevant information is posted.
 - The Washington State Association of Public Facilities Districts will hold its annual conference in Kennewick, WA Sep 27-29, 2023. The Executive Director will attend. Board members were encouraged to attend as well.
6. **Meeting Adjournment:**
 - The Board of Directors meeting adjourned at 6:01 PM

Next Meeting of the Board: September 25, 2023 – Norm Dicks Government Center

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