

# ***Kitsap Public Facilities District***

## **Minutes of the Virtual Special Board of Directors Meeting**

Monday, May 28th, 2021

**Attending:** Daron Jagodzinske, Chair; Patrick Hatchel, Vice-Chair; Walt Draper, Treasurer; Erin Leedham; Phil Havers, Tom Bullock and John Morrissey.

**Staff:** Mike Walton, Executive Director

**Absent:**

1. **Call to Order:** The Chair called the meeting to order at 11:35 AM.

2. **Public Comment:** None

3. **Discussion of Selection of Executive Search Firm**

A. The recommendation from the Search Committee was to select West Sound Workforce and Monica Blackwood as Principal.

**John Morrissey moved to contract with West Sound Workforce (WSWF) to perform the search for the new Executive Director of the Kitsap PFD. It was seconded by Tom Bullock.**

Several Directors spoke in support of the selection – it is a local firm; they were well prepared in their presentation and worked well with KEDA in their selection.

What would it cost? – 18% of annual salary

District Counsel Brian Lawler to work out contract with WSWF.

What is the proposed Timeline?

a) June 7<sup>th</sup>-11<sup>th</sup> to draft a new job description

b) June 14<sup>th</sup> to July 19<sup>th</sup> to run the ad

c) 5 weeks to seek & interview

d) Plan for Aug 23-27 for offer (Aug meeting on the 23<sup>rd</sup>...)

**The Chair asked for a vote: The motion passed unanimously.**

4. **The search Committee will be comprised of Tom Bullock, Walt draper & Daron Jagodzinske**

**Meeting was adjourned at 11:50 pm.**

**Next Regular Meeting of the Board, June 28th, 2021 at 5:30 pm**

**NOTE: It will be another Zoom webinar.**

**Topics: General Business; Poulsbo PERC Progress Report, EventFund Presentations.**

**NOTE: There may be location changes at each of the regular meeting dates in 2020. Please check the website for updates. The KPFDD will resume in-person meetings at the July meeting.**