

Board of Directors Meeting* Monday, May 23, 2022 Zoom Webinar ID – 840 6665 9840 Passcode: 803007

AGENDA

1. Call to Order / Comments - Board Chairman Jagodzinske

CONSENT AGENDA

- A. April 25, 2022, Meeting Minutes
- B. May 11, 2022, Special Meeting Minutes
- C. Blanket Voucher # 14-MAY 2022 96968 Operating Expenses
- D. Blanket Voucher # 15-MAY 2022 96977 POBCNW Project
- E. Executive Director Report MAY 2022
- F. KCC Financial Report APR 2022
- **2. Public Comment** –If you wish to ask a question of the panelists, you will have a maximum of 3 minutes. Within Zoom, use the "Raise Hand" option, or put a message in the Chat Box and the host will ask the question for you.
- 3. Approval of Consent Agenda

Note: If a Board Member wishes to discuss any item, it may be pulled from the Consent Agenda for further dialogue and individual board vote of approval

- 4. Facility Progress Report Port of Bremerton/Circuit of the Northwest (POB/CNW)
- 5. New Business
 - A. KPFD BOD Retreat Update Chairman Jagodzinske
 - B. KPFD Office Relocation Options Executive Director Shiplet
 - C. KPFD Credit Card Policy & Resolution Executive Director Shiplet, Legal Counsel Mr. Lawler
- 6. Financial Reports
 - A. APR 2022 Financial Report Executive Director Shiplet, Accountant Ms. Veach
 - B. APR 2022 Rebate Summary Report Executive Director Shiplet
 - C. APR 2022 Facilities Tracking Report Executive Director Shiplet
- 7. Ongoing Business
 - A. Port Orchard Community Events Center (POCEC) ILA Amendment Signed Executive Director Shiplet
- 8. Good of the Order Chairman Jagodzinske
- 9. Meeting Adjournment Chairman Jagodzinske

Next Meeting: Jun 27, 2022, at 5:30 pm
Location: Bainbridge Island City Hall & Virtual Zoom Webinar
Topics: General Business, Port Gamble Forest Heritage Park (PGFHP) Project Report



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Kitsap Public Facilities District

Minutes of the Board of Directors Meeting (Including optional "in-person" element)

Monday, April 25, 2022

Attendance:

Board Members Present: Chairman Daron Jagodzinske, Vice-Chairman Patrick Hatchel, Director John Morrissey, Director Phil Havers, Director Tom Bullock

Board Members Absent: Vice-Chairman Patrick Hatchel

Staff Present: Executive Director Russ Shiplet

Advisors, Counsel, & Consultants Present: Construction Consultants Mr. Shannon Thompson, Accountant Ms. Susan Veach, Legal Counsel Mr. Brian Lawler, Financial Advisors Mr. Ryan Neumeister, Bond Counsel Mr. Marc Greenough

- <u>Call to Order:</u> KPFD Treasurer Draper called the meeting to order at 5:49 PM.
- Public Comment: No public comment was given.
- <u>Approval of Consent Agenda:</u> A motion was made to approve the Consent Agenda as presented. The motion was seconded and approved.
- <u>Facilities Project Progress Report:</u> Port Orchard Community Events Center (POCEC), Mayor Rob Putaansuu, City of Port Orchard, Mr. Dean Kelly, Principal @ Rice Fergus Miller, Inc.
 - The City's overall goal is to create a community destination in downtown Port Orchard that is accessible, and highly inviting for pedestrians and their daily activities.
 - Several elements of the project are currently in the planning stage.
 - Road and flooding improvements are necessary on Bay St. Federal funding will be used to assist with the construction.
 - Some design changes to the POCEC include providing commercial tenant retail and/or office space where a service entrance was initially proposed. The commercial tenant space will be on the ground floor, in both the front and back left corners of the building.
 - More glass will be added to the front of the building to provide more interior and exterior exposure.
- <u>Report to the Board of Directors:</u> Visit Kitsap Peninsula, Ms. Beth Javens, Executive Director
 - Visit Kitsap presented an introduction on the services they provide to businesses and communities of Kitsap Co.
 - Visit Kitsap addressed concerns of the KPFD Board of Directors and staff regarding previous services rendered for the district.
 - Reporting requirements of services rendered were also discussed.

 Visit Kitsap and KPFD Staff will define a Statement of Work for specific services that benefit the district in the future

• New Business:

- A. Sublease Agreement Between KPFD & Visit Kitsap Peninsula Executive Director
- The original sublease agreement between the Kitsap Peninsula Visitor & Convention Bureau (now known as Visit Kitsap Peninsula) was signed in 2017. The agreement was for one year only.
- The sublease agreement continued each subsequent year through 2021, however, the last agreement was signed in 2020, and no agreement was signed in 2021 or 2022.
- The main lease with Visit Kitsap and Parker Financial (landlords of the space) is set to expire on September 01, 2022.
- KPFD is currently looking for a new office location within the Silverdale area.
- B. North Kitsap Regional Events Center (NKREC) Update Board Chairman & Executive Director
- KPFD Chairman and Executive Director met with the North Kitsap School District Superintendent and Chief Financial Officer to discuss the current and future partnership between the entities.
- The following options were discussed: 1. Wrap up the partnership, 2. Remain as is, 3. Keep the partnership open and address needs as they arise.
- The school district wishes to keep the partnership going and come back to the PFD as needs arise.
- The school district is also in keeping with the original ILA by turfing the athletic fields.
- The ILA signed in 2007 will remain in place.
- C. Port Orchard Community Events Center (POCEC) Proposed Interlocal Agreement Amendment Executive Director & KPFD Legal Counsel
- The ILA amendment includes the project name change from the South Kitsap Community Events Center (SKCEC) to the Port Orchard Community Events Center (POCEC)
- The amendment also requested funds amounts in Tasks 4 & 5 to reflect \$620,000 & 770,000 respectively, increasing the total funding from \$12M to \$12,289,500.
- There was discussion concerning the increase in the overall amount setting a
 precedence that other projects might approach the district for additional funds as well.
- The KPFD Board of Directors voted unanimously to accept the project name change, increase Task 4 & 5 funding requests to \$620,000 & \$770,000 respectively, but keep the total funding amount to \$12M.
- Financial Reports Executive Director & KPFD Accountant

- The YTD Statement of Financial Revenue & Expenses by Fund Report was presented. The fund totals match the YTD Kitsap County reports.
- The March 2022 Statement of Financial Positions by Fund report was presented.
- QuickBooks online was purchased this month. The district Executive Director & Accountant will begin populating information into the worksheets on May 1, 2022

Ongoing Business

- A. KPFD Bond Refinancing Update Executive Director & KPFD Bond Counsel
- The KPFD Financial Advisors communicated with Key Bank to discuss options available to extend the current bonds held by Kitsap County out to 2041. Key Bank is looking into it and will get back to the district financial advisors.
- Once the district has some direction and guidance from Key Bank, a meeting will be established to bring KPFD, KPFD Financial Advisors and Bond Counsel, and the Kitsap County Treasurer, together to discuss options.
- B. KPFD Board of Directors Retreat Reminder Executive Director
- A reminder to the KPFD Board of Directors that a board retreat will be held on May 11, 2022, from 10:30 AM – 12:30 PM at the Fairway Independent Mortgage Co. building, 9307 Bayshore Dr. NW, Silverdale, WA.
- Good of the Order No additional items to discuss

Meeting adjourned @ 7:09 PM.

Next Meeting of the Board: May 23, 2022 – Kitsap County Administration Building – County Commissioner's Chamber

Topics: General Business, Port of Bremerton/Circuit of the Northwest (POB/CNW) Project Update, New Business, Financials & Ongoing Business.

NOTE:

 Recordings of this meeting and meetings past can be found on the KPFD YouTube channel: https://www.youtube.com/channel/UCX9s374H7UNnsaRjsBPqyBw

Kitsap Public Facilities District

Minutes of the Board of Directors Special Meeting

Wednesday, May 11, 2022

Attendance:

Board Members Present: Chairman Daron Jagodzinske, Vice-Chairman Patrick Hatchel, Director Erin Leedham, Director John Morrissey, Director Phil Havers, Director Tom Bullock

Staff Present: Executive Director Russ Shiplet

Advisors, Counsel, & Consultants Present: Legal Counsel Mr. Brian Lawler, Financial Advisors Mr. Ryan Neumeister & Mr. Scott Bauer, Bond Counsel Mr. Marc Greenough

- <u>Call to Order:</u> Chairman Jagodzinske called the meeting to order at 10:30 AM
- Public Comment: No public comment was given.
- Meeting Agenda & Discussion:
 - **1. KPFD 2021B Bond Update** Financial Advisors Mr. Neumeister & Mr. Bauer provided an update on recent conversations with Key Bank and Kitsap Bank about rates based on refunding the 2021B bonds through 2041.
 - **2.** Cash Flow Funding Agreement Financial Advisors Mr. Neumeister & Mr. Bauer provided a cash flow worksheet based on a conservative annual growth rate of sates tax rebates through 2026, where current bonds are funded, and if the 2021B bonds are refunded through 2041.
 - **3. Planning for the Next Round of Funding** The board discussed the remaining available funds through 2026 & 2041, projecting if more can be contributed to current projects and the possibility of funding future projects.
 - **4. Review of the Project Selection Process** The board discussed the project selection process of previous and current projects. The Executive Director will work with Legal Counsel Mr. Lawler to determine if changes are in order.
 - **5. Office Re-Location** The Executive Director spoke about the search for new office space in the Central Kitsap area. The Board gave the approval to expand the search outside Central Kitsap. The Executive Director will formally present options at the May 23, 2022, Board of Directors meeting.
 - Meeting Adjournment: Chairman Jagodzinske adjourned the meeting at 12:30 PM



BLANKET VOUCHER APPROVAL FUND: 96968.00968 BV#_14-MAY 2022

We thus undersigned of Kitsap Public Facilities District, Kitsap County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the following vouchers are approved for payment in the amount of \$8,574.39 on this 23rd day of May 2022

Daron Jagodzinske Patrick Hatchel Walter S Draper N

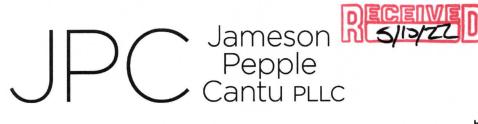
Daron Jagodzinske, Chair Pat Hatchel, Vice-Chair Walter Draper IV, Treasurer

7om BullockPhil HaversErin LeedhamTom BullockPhil HaversErin Leedham

John Morrisey

John Morrisey

VENDOR	SPEND CAT	AMOUNT
Reoccurring items:	·	
JPC PLLC (MAY 2022)	5416	\$2,557.50
Northwest Municipal Advisors (APR 2022)	5419	\$1,706.25
Accountability Plus, Inc. (APR 2022)	5419	\$472.50
Visit Kitsap Peninsula – Rent (MAY 2022)	5451	\$1,250.00
Comcast – Phone/Internet (MAY 2022)	5311	\$262.44
Help Desk Cavalry Monthly IT Service (MAY 2022)	5311	\$259.20
Help Desk Cavalry O365 Monthly Subscript (MAY 2022)	5311	\$196.56
Executive Director Reimbursement (MAY 2022)	5311	\$1,869.94
Other items:		
	PAGE TOTAL	\$8,574.39



TEL (206) 292-1994 FAX (206) 292-1995

801 Second Avenue, Suite 700 Seattle, WA 98104

TAX I.D. #91-1627039

Pay On Line: (no fee to pay on line) https://secure.lawpay.com/pages/jbsl/operating

May 5, 2022

Kitsap Public Facilities District Attn: Mike Walton 9230 Bayshore Dr. NW, Suite 101 Silverdale, WA 98383

Invoice # 135843 BEL Client Matter # L1022 01000 Billing through 04/30/2022

General Advisory

<u>Professional S</u>	<u>Services</u>			
04/04/2022	BEL	Emails regarding new OPMA requirements.	0.10 hrs.	27.50
04/06/2022	BEL	Review emails with VKP. Review email regarding invoicing deadline.	0.20 hrs.	55.00
04/07/2022	BEL	Confirm ban on in person meetings, except as an optional add on to remote meeting. Review new OPMA rules. Start drafting memo.	1.80 hrs.	495.00
04/08/2022	BEL	Further work on OPMA update.	0.20 hrs.	55.00
04/11/2022	BEL	Review and reply to email regarding SKREC amendments. Review and reply to email regarding minutes. Review further emails from Russ. Draft email regarding OPMA requirements. Work on ILA amendments. Further emails on misc governance issues.	1.90 hrs.	522.50
04/12/2022	BEL	Review and reply to email regarding board retreat.	0.10 hrs.	27.50
04/18/2022	BEL	Review email regarding third amendment to PO ILA. Follow up. Review email and docs re VKP sub lease. Draft email re same. Draft email re. Consent agenda.	0.70 hrs.	192.50
04/19/2022	BEL	Review Shiplet emails to Port Orchard mayor regarding revised ILA.	0.10 hrs.	27.50
04/20/2022	BEL	Review emails re sublease arrangement. Call with Russ S regarding NKREC issues and documents.	0.30 hrs.	82.50
04/21/2022	BEL	Review Russ S email regarding PO ILA amendment and request for additional funding. Draft comments. Review email regarding credit card. Reply regarding required policy.	0.40 hrs.	110.00
04/25/2022	BEL	Call from Darin J re upcoming issues. Research and analysis. Further call with Daron J. Attend zoom meeting.	2.80 hrs.	770.00

L1022	Kitsap PFD	135843		Page 2
04/26/2022	BEL	Follow up from meeting regarding the PO ILA. Email to Russ S re signatures.	0.10 hrs.	27.50
04/27/2022	BEL	Review emails regarding Third ILA with PO.	0.10 hrs.	27.50
04/28/2022	BEL	Emails re leasing space.	0.10 hrs.	27.50
04/29/2022	BEL	Review several emails from client. Follow up to credit card policy. Review email regarding meeting minutes.	0.40 hrs.	110.00
				\$2,557.50

Total Balance Due	\$2,557.50
04/21/2022 Payment - Thank you, Check # 3822722	(\$2,062.50)
Previous Balance	\$2,062.50
Billing Summary Total Professional Services	\$2,557.50

BALANCE DUE UPON RECEIPT IN U.S. DOLLARS.

LATE CHARGE OF 1% PER MONTH WILL BE ADDED ON PAST DUE BALANCES. THIS STATEMENT MAY NOT INCLUDE EXPENSE ITEMS SUCH AS COSTS ADVANCED, FOR WHICH WE HAVE NOT YET BEEN BILLED, NOR ACCOUNT ACTIVITY NOT ENTERED AS OF THE LAST DAY OF THE MONTH.

CLOSED FILES MAY BE DESTROYED AFTER 7 YEARS. CLIENT IS RESPONSIBLE FOR REMOVAL OF THEIR FILES BEFORE THAT TIME.



11900 NE 1st Street, Suite 300 Bellevue, Washington 98005

INVOICE

May 19, 2022

Russ Shiplet Executive Director Kitsap Public Facilities District 9230 Bay Shore Dr. NW, Suite 101 Silverdale, WA 98383

RE: Invoice for Services

Fee for Financial Advisory Services

	Hours	Rate	<u>Total</u>
Meeting to discuss Cashflow Model	1.5		
Discussion of Cashflow Model	1		
Update of Cashflow Model	1		
Review of 2020 and 2021 Financial Statements	2		
Update of Cashflow Model	1		
Retreat Presentation of Cashflow Model	1.5		
Review of 2020 and 2021 Financial Statements with Exec. Dir.	0.75		
TOTAL HOURS	8.75	\$ 195.00	\$ 1,706.25

Total Due <u>\$ 1,706.25</u>

Please remit to:

Northwest Municipal Advisors 11900 NE 1st Street, Suite 300 Bellevue, WA 98005



Accounting Design & Training
Business Consulting

BILL TO DATE INVOICE #

KPFD 9230 Bay Shore Dr NW, Suite 101 Silverdale, WA 98383

1800 Kitsap County 9.0%

4/30/2022 KPFD-Apr-22

9.00%

0.00

DESCRIPTION

QTY

RATE

Accounting Services for the Month of April 2022

10.5

45.00

472.50

Total \$472.50

Payments/Credits \$0.00

Balance Due \$472.50

It is an honor to partner with your business. Your innovation and courage in business is inspiring!

VISIT KITSAP PENINSULA

9230 Bayshore Dr. NW, Suite 101 Silverdale, WA 98383

Office Expense Reimbursement



Kitsap Public Facilities District 9230 Bayshore Drive NW Silverdale, WA 98383

Please make checks payable to Visit Kitsap Peninsula Thank you.

	Due Date			Date	Invoice #
	4/26/2022			4/26/2022	11429
	Description	Qty		Rate	Amount
Sub-lease Rent May				1,250.00	1,250.00
			Total	<u> </u>	\$1,250.0
	ng tourism marketing program		Payn	nents/Credit	s \$0.00
economic bene	fits to the Kisap Peninsula region	on.		nce Due	\$1,250.00

Account number 8498 36 001 1712908

For service at: 9230 BAYSHORE DR NW STE 101 SILVERDALE WA 98383

Thanks for choosing Comcast Business

Need help? Visit business.comcast.com/help or call 1-800-391-3000

Ready to pay? Visit business.comcast.com/myaccount Bill date Apr 28, 2022

Services from May 03, 2022 to Jun 02, 2022

Your monthly account summary			
Previous balance	534.82		
Payment - Thank You Mar 29, 2022	-262.41 cr		
Payment - Thank You Apr 26, 2022	-272.41 cr		
New charges			
Comcast Business services	244.89		
Other charges and credits	7.17		
Taxes and fees	10.38		

\$262.44 **Amount due**

Payment due May 25, 2022

Manage your services online

Your Comcast Business account online is the one-stop destination to pay your bill and manage your services. Visit business.comcast.com/myaccount.

Service updates

See the "additional information" section for upcoming service updates.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

COMCAST BUSINESS

9602 S 300 W. STE B SANDY UT 84070-3302 8633 0440 NO RP 28 04292022 NNNNNYNN 01 000101 0001

KITSAP PUBLIC FACILITIES ATTN MIKE WALTON 9230 BAY SHORE DR NW STE 101 SILVERDALE, WA 98383-9162

ՈՄիՄՈւդմեկոսինկներնդգՈՈւդկկինըկլիլինի

8498 36 001 1712908 Account number May 25, 2022 Payment due \$262.44 Please pay **Amount enclosed** Make checks payable to Comcast

Do not send cash

COMCAST PO BOX 60533 CITY OF INDUSTRY CA 91716-0533

լլլլիների հայտների իրը հայտների հայտների հայտների և









Bill To

Kitsap Public Facilities District Attention: Russ Shiplet 9230 Bay Shore Dr NW, Suite 101 Silverdale, WA 98383

Help Desk Cavalry, LLC

1676 NE McWilliams Rd Bremerton, WA 98311 360-9306990

Click here for W-9

Invoice Number	Invoice Date	Account
34306	5/1/2022	Kitsap Public Facilities District
Billing Terms	PO Number	Reference
Due Upon Receipt		Monthly Billing for May

Agreement Information

HDCav Managed Service Agreement

Additional Details	Unit Price	Quantity	Total Amount
Managed User Security Services	\$150.00	1	\$150.00
Taxable Network Location/Site	\$100.00	1	\$100.00
Dropsuite Business Backup	\$3.00	1	\$3.00

Due to vendor control on product, if payment is not received in 15 days of invoice, Help Desk Cavalry may need to adjust pricing. Please use the link emailed with this invoice to make a secure one-time payment online. If you do not wish to pay online, please make checks payable to Help Desk Cavalry, LLC.

Subtotal	\$250.00
Tax	\$9.20
Invoice Total	\$259.20
Payments Applied	\$0.00
Total Amount Due	\$259.20





Bill To:

Kitsap Public Facilities District
Attn: Russ Shiplet
9230 Bay Shore Dr NW, Suite 101
Silverdale, WA 98383

United States

Date	Invoice	
05/01/2022	34396	
Account		
Kitsap Public Facilities District		

Terms	PO Number	Reference	
Due Upon Receipt		Monthly Billing for May	

Managed Services Details	Quantity	Price	e Amount
Agreement KPFD - M365 Monthly Product			
O365 CSP Monthly, 365 Business Premium	9.00	\$20.00	\$180.00
	Total	Managed Services Details	
	Invoi	ce Subtotal:	\$180.00
		Sales Tax:	\$16.56
	Ir	voice Total:	\$196.56
		Payments:	\$0.00
		Credits:	\$0.00
	В	alance Due:	\$196.56

Due to vendor control on product, if payment is not received in 15 days of invoice, Help Desk Cavalry may need to adjust pricing.

Please use the link emailed with this invoice to make a secure one-time payment online. If you do not wish to pay online, please make checks payable to Help Desk Cavalry, LLC.

MAY 2022 EXECUTIVE DIRECTOR REIMBURSEMENT				
VENDOR	PURCHASE	DATE	AMOUNT	
Zoom	Annual License Renewal	4/6/2022	\$742.12	
Staples	Organizers/Binders for BOD	4/25/2022	\$ 221.70	
Dropbox	Annual License Renewal	4/29/2022	\$ 655.20	
Exact Hosting	URL Domain Name Renewal	4/29/2022	\$ 29.39	
Zoom	APR 2022 Webinars	5/6/2022	\$ 87.36	
Safeway	Food for BOD Special Meeting	5/11/2022	\$ 28.06	
Staples	Flash Drive	5/11/2022	\$ 8.73	
WA State	Business License	5/12/2022	\$ 97.38	
			\$1,869.94	

SAFEWAY ()

Store 1680 Dir Frank Obernberger Main:(360) 692–4488 2890 N.W. Bucklin Hill Rd SILVERDALE WA 98383

BAKED GOODS

COOKIES 18CT . 3.00 S
Resular Price 4.49
Member Savines 1.49-

PRODUCE

MELON MEDLEY BOWL 5.99 S GRAPES COTTON CNDY 7.99 S

DELI

HRML PPRNI MLD CHD 10.99 S

MR RCYCBLE BAG CHARGE 0.08 T

TAX **** BALANCE

0.01 28.06

Debit Purchase 05/11/22 07:14 CARD # ***********9068 PRIMARY TOTAL TRANSACTION AMOUNT: 28.06 CASH BACK AMOUNT: 0.00 REF: 831416190680 AUTH: 00627812

AL US DEBIT AID A0000000980840

Connect

2850 Northwest Bucklin Hill Rd Silverdale, WA 98383 360-307-0777

Sale

Store: 1023 Register: 2
Date: 5/11/22 Time: 8:54 AM
Transaction: 14048 Cashier: 2018356

REWARDS NUMBER 6948920720

Qty	Item	Price	Amount
	PHILIPS 16GB	SNOW	
1	8719274667933	7.99	7.99

Subtotal 7.99
WASHINGTON 9.2% 0.74

Total 8.73

Cash Change

Connect

2850 Northwest Bucklin Hill Rd Silverdale, WA 98383 360-307-0777

Sale

Store: 1023 Date: 4/25/22 Transaction: 2210

Register: 6 Time: 1:25 PM Cashier: 1876891

REWARDS NUMBER 6948920720

Qt	y Item Price EPSON T822 HY BLK/	Amount
1	010343959071 75.99 PEANUT BUTTER PRET	75.99
1	070271003758 10.99 SAMSONITE/FC ORGAN	10.99 N
1	043202601613 38.99 SAMSONITE/FC ORGAN	38.99
1	043202601613 38.99 SAMSONITE/FC ORGAN	38.99
1	043202601613 38.99	38.99

Subtotal 203.95 WASHINGTON 9.2% 17.75

Total

ERICAN EXPRESS

USD\$221.70

d No. : XXXXXXXXXXXXX2004 [C]

No.: 803141 No.: 803141

Dropbox Inc.

1800 Owens St San Francisco, CA 94158 United States billing-support@dropbox.com

Receipt for Kitsap PFD

Purchaser	Payment
Executive Director	4/29/2022
98383	Visa ending in 6265 approved
United States	Amount paid: \$655.20
execdirector@kitsap-pfd.org	Receipt ID: 4Z82WPM1NC1M

Description	Amount
Dropbox Business Standard Plan (includes 3 licenses) + 1 Additional License (4/29/2022 4/29/2023)	to
Dropbox Business Standard Plan (includes 3 licenses)	\$450.00
1 Additional License	\$150.00
Subtotal	\$600.00
+ Sales tax (9.2%)	\$55.20
Total	\$655.20

All amounts shown are in USD. This is not an invoice. No additional payment is required.

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Decline

Accept All

PAID

EXACTHOSTING

Exact Hosting

96 Mowat Ave. Toronto, Ontario M6K 3M1 Canada

help@exacthosting.com 1.844.818.1150

Subscribe to our Email Alerts: https://www.exacthosting.com/subscribe/ VAT Number: VAT EU372005657

Invoice #466725

Invoice Date: 04/29/2022 Due Date: 05/06/2022

Invoiced To

Kitsap Public Facilities District ATTN: Russell E Shiplet 9230 Bay Shore Dr NW suite 101 Silverdale, Washington, 98383 United States

Description	Total
Domain Renewal - kpfd.org - 1 Year/s (05/11/2022 - 05/10/2023) + DNS Management + ID Protection	\$29.39 USD
Sub Total	\$29.39 USD
Credit	\$0.00 USD
Total	\$29.39 USD

Transactions

Transaction Date	Gateway	Transaction ID	Amount
05/06/2022	Credit Card	txn_3KwQtfJD6C7qQiFF1gfcan9z	\$29.39 USD
		Balance	\$0.00 USD

ZOOM

Invoice

Zoom Video Communications Inc. 55 Almaden Blvd, 6th Floor

Invoice Date: Apr 6, 2022

Invoice #: INV141925219
Payment Terms: Due Upon Receipt
Due Date: Apr 6 2022

Due Date: Apr 6, 2022 Account Number: 119302675 Currency: USD

Account Information: Kitsap Public Facilities District

Sold To Address: 9230 BAY SHORE DR NW, Suite 101

SILVERDALE, Washington 98383

United States (360) 698-1885

execdirector@kitsap-pfd.org

Bill To Address: 9230 BAY SHORE DR NW, Suite 101

SILVERDALE, Washington 98383

United States (360) 698-1885

execdirector@kitsap-pfd.org

Federal Employer ID Number: 61-1648780

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PER	RIOD	SUBTOTAL	TAXES, FEES & SURCHARGES	TOTAL
Charge Name: Webinar 500 Monthly PROMO Quantity: 2 Unit Price: \$40.00	Apr 6, 2022-May 5, 2	2022	\$80.00	\$7.36	\$87.36
GIII 1 1166. \$ 10.00					
Charge Name: Standard Pro Annual					
Quantity: 4 Unit Price: \$149.90	Apr 6, 2022-Apr 5, 2	2023	\$599.60	\$55.16	\$654.76
			Subtota	ıl	\$679.60
		Total (Incl	uding Taxes, Fees & Surcharges		\$742.12
			Invoice Balance	е	\$0.00

Taxes, Fees & Surcharge Details



Thank you for filing online

Our processing time generally takes up to 10 business days. Some endorsements may take more time for state or city approval. You will receive your business license with approved endorsements in the mail. An updated business license will be mailed to you when additional endorsements are approved.

Payment Method: Credit Card ending in 2004

There is a 2.5% credit card convenience fee charged by a third party vendor.

Business Entity Information

Entity Type: Corporation

Name of Entity: KITSAP PUBLIC FACILITIES DISTRICT, SPC

UBI: 604903519 **Business Location Information**

Firm Name: KITSAP PUBLIC FACILITIES DISTRICT

Phone Number: (360) 698-1885

Fax Number: None

Location Address: 9230 BAY SHORE DR NW STE 101 SILVERDALE WA 98383-9162 Mailing Address: 9230 BAY SHORE DR NW STE 101 SILVERDALE WA 98383-9162

Trade Names Added

KITSAP PUBLIC FACILITIES DISTRICT

Governing Person

SHIPLET RUSS

JAGODZINSKE DARON

HATCHEL PATRICK

DRAPER IV WALTER

Endorsement(s) Applied For	Begin	End	Count	Fee
Industrial Insurance	05/12/2022		1	\$0.00
Unemployment Insurance	05/12/2022		1	\$0.00
Tax Registration	05/12/2022		1	\$0.00
			_	\$0.00
Fee Type	Begin	End	Count	Fee
BLS Processing Fee	05/12/2022		1	\$90.00
BLS Processing Fee Trade Name Registration	05/12/2022 05/12/2022		1 1	\$90.00 \$5.00
· ·			•	·

Grand Total: \$97.38

Invoice ZOOM

Webinar 500 Monthly PROMO	Sales Tax	State	\$80.00	\$5.20
		Total (Inc	luding Taxes, Fees & Surcharges)	\$7.36

Transactions

			Invoice Total	\$87.36
TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TYPE	DESCRIPTION	APPLIED AMOUNT
May 6, 2022	P-166865197	Payment		(\$87.36)
			Invoice Balance	\$0.00

Need help understanding your invoice?

CLICK HERE

This plan includes products with monthly and/or yearly subscription periods. The subscription period for each plan, and the total charge, \$80.00 (plus applicable taxes and regulatory fees), per subscription period for that product are set out above in the Charge Details section. Unless you cancel, your subscription(s) will auto-renew each subscription period and each subscription period thereafter, at the price(s) listed above (plus any taxes and regulatory fees applicable at the time of renewal) and your payment method on file at zoom.us/billing will be charged. You can cancel auto-renewal anytime, but you must cancel by the last day of your current subscription period to avoid being charged for the next subscription period. You will not be able to cancel your "base plan" (Zoom Meetings, Zoom Phone, or Zoom Rooms) without first canceling all other subscriptions in your plan. If you cancel, you will not receive a refund for the remainder of your then-current subscription period. You can cancel by navigating to zoom.us/billing and clicking "Cancel Subscription," clicking through the prompts, and then clicking to confirm cancellation. Should Zoom change its pricing, it will provide you with notice, and you may be charged the new price for subsequent subscription.

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BLANKET VOUCHER APPROVAL

FUND: 96977.00977

BV# 15-MAY 2022

We, thus undersigned of Kitsap Public Facilities District, Kitsap County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the following vouchers are approved for payment in the amount of \$51,695.13 on this 23th day of May 2022

Daron Jagodzinske
Daron Jagodzinske, Chair

Patrick Hatchel

Walter S Draper W

Pat Hatchel, Vice-Chair

Walter Draper IV, Treasurer

7om Bullock

Phil Havers

Erin Leedham

Tom Bullock

Phil Havers

Erin Leedham

John Morrisey

John Morrisey

VENDOR	AMOUNT
Project Item – Port of Bremerton/Circuit of the NW (POB/CNW)	
Port of Bremerton – Phase 3, Public Event Center	\$ 51,695.13
PAGE TOTAL	\$ 51,695.13

Port of Bremerton 8850 S.W. State Hwy 3 Bremerton, WA 98312

Phone: 360-674-2381 Fax: 360-674-2807 www.portofbremerton.org



INVOICE April-22

Bill to:

Kitsap Public Facilities District3 9230 Bayshore Drive NW Suite 1010 Silverdale, WA 98383 Document Date: 05/13/2022

Reference Number:

Customer ID: KPFD Notes Receivable

Terms: Due on the 10th of the Month

DESCRIPTION	QUANTITY	RATE	PRICE
Joel Cohen Service Contract Inv#7300	1		\$51,695.13
Sonvices 04/10, 05/09/2022			
Services 04/10 -05/09/2022- 59.017% Project Complete			
		TOTAL	\$51,695.13



INVOICE 7310

Mr. Fred Salisbury Chief Operations Officer Port of Bremerton 8850 SW State Highway 3 Bremerton, WA 98312

Re: Service Contract

Phase #3: Public Event Center 5-11-2022

DESCRIPTION	ON		AMOUNT			
	0-2022 to 5-10-2022		•			
59.017% Pro	ject Complete to Date		\$51,695.13			
	ached billing)		\$ 3,960.00			
Cohen Group	Management & Design Services		\$47,735.13			
Please remit	to:					
The Joel Col	nen Group, LLC					
5030 Champ						
Boca Raton,						
Wire Instruct						
Bank						
ABA#:						
	1000280616128					
Reference:	Port of Bremerton	Payment Due	\$51,695.13			
		r aymont bue	ψο1,000.10			

INVOICE



Engineering Surveying Planning (360) 692-5525 (206) 682-5574 www.map-limited.com

INVOICE #
DATE:
Revised 4-25-22

TO

RIPTION
С

	# Net 10 day				
HRS.	WORK COMPLETED		RATE F	PER HOUR	LINE TOTAL
				TOTAL	

TOTAL



Circui	ts of the Northwest ~ Phase 3 Joel Cohen Contract												
							Pay App	Pay App #11	Pay App	Pay App #12	Pay App	Pay App #13	Pay App
Task	Description	Start Date	End Date	Days	Co	ontract	#10	% Complete	#11	% Complete	#12	% Complete	#13
1	Award Funding Event Center Design	12/16/2020	12/17/2220	1	\$	-	\$ -	0	\$ -	0	\$ -	0	\$ -
2	Bond Funding Public Event Center	12/16/2020	12/17/2020	1	\$	-	\$ -	0	\$ -	0	\$ -	0	\$ -
3	Initiate GeoTech Studies	3/1/2021	3/31/2021	30	\$	55,000.00	\$ -	0	\$ -	0	\$ -	0	\$ -
4	Additional Survey Work Activities	3/1/2021	3/31/2021	30	\$	38,500.00	\$ -	0	\$ -	0	\$ -	0	\$ -
5	Off-site Transportation Imp Study/Design	3/29/2021	5/28/2021	60	\$	45,000.00	\$ 2,250.00	0	\$ -	0	\$ -	0	\$ -
6	Event Center Charrette	4/5/2021	4/6/2021	1	\$	17,350.00	\$ -	0	\$ -	0	\$ -	0	\$ -
7	Event Center Space Programming	4/12/2021	4/16/2021	4	\$	24,900.00	\$ 2,490.00	0	\$ -	0	\$ -	0	\$ -
8	Develop Building Programming	4/19/2021	5/7/2021	18		23,500.00	\$ -	0	\$ -	0	\$ -	0	\$ -
9	Modify Masterplan based on Charrette	5/10/2021	5/24/2021	14	_	39,500.00	\$ -	0	\$ -	0	\$ -	0	\$ -
10	Event Center Schematic Design	6/1/2021	7/31/2021	60		96,257.00	\$ -	0	\$ -	0	\$ -	0	\$ -
11	Event Center Design Dev Drawings	8/11/2021	10/10/2021	60		285,500.00	\$ 71,375.00	0	\$ -	9	\$ 25,695.00	-4	\$ (11,420.00)
12	Prep Design Dev Cost Estimate	10/10/2021	10/15/2021	5		18,503.00	\$ 1,850.30	20	\$ 3,700.60	12.7	\$ 2,349.88	14.3	\$ 2,645.93
13	Event Ctr Prelim Grade/Util Bid Set	10/10/2021	11/24/2021	45		158,000.00	\$ 23,700.00	20	\$ 31,600.00	5	\$ 7,900.00	5	\$ 7,900.00
14	Event Ctr Prelim Grade/Util Packet Review	10/10/2021	11/9/2021	30		23,000.00	\$ 3,450.00	10	\$ 2,300.00	5	\$ 1,150.00	15	\$ 3,450.00
15	Final Event Center Design	11/24/2021	2/22/2022	90	\$ 6	613,990.00	\$ -	6	\$ 36,839.40	4	\$ 24,559.60	8	\$ 49,119.20
	Billing this Period						\$ 105,115.30		\$ 74,440.00		\$ 61,654.48		\$ 51,695.13
	Total Contract Amount						\$1,439,000.00		\$1,439,000.00		\$1,439,000.00		\$1,439,000.00
	Total Contract Billing to Date						\$ 661,457.95		\$ 735,897.95		\$ 797,552.43		\$ 849,247.56
	Remaining Contract Amount						\$777,542.05		\$703,102.05		\$641,447.57		\$589,752.44

Circuit of the Northwest- Services Contract Phase 3 Public Facilities Progress Report

Prepared for the Port of Bremerton

Ву

The Joel Cohen Group LLC

5-11-2022

Purpose of the project:

The purpose of this discussion is to provide a progress report on the services provided by the Joel Cohen Group LLC on the Public Event Center Design contract from April 11, 2022, to May 10, 2022. The project is in compliance with RCW 35.57.020 with funding being authorized under RCW 36.100. All elements are a result of the inclusion of a Regional Special Event Center which includes a Sports Special Event Center and a Community Special Event Center and support facilities.

Current Status of the Project: In the last reporting period shown above, the team has been concentrating on the continued development of the public event centers. The main focus has been on the development of the main amphitheater, small amphitheater, and the parking for the event centers. The project has now reached a 60% completion level on the development of the plans and a set of development plans has been prepared for distribution. As part of this progress report the stakeholders will receive a set for review and comment. The project has been continuously changing throughout the development process and the input from ASM Global had been crucial in identifying design elements for the amphitheaters including performance specification needs for lighting, sound, concessions, and security. The project continues to test the design principles for roadways, utilities, and access to the site. The review of these elements has led to the widening of pedestrian corridors, roadways, and an increase in the amount of off -site parking areas committed to the service of the site's attendees.

In coordination with the Port of Bremerton, additional parking areas have been designated adjacent to the facility and across WA 3 to serve the higher demands of venue attendance. The Port has committed to the usage of the facilities during entertainment events and has memorialized it with signed agreements.

From a plan perspective, the construction documents continue to be refined and the 60% development drawings indicate the final design building configurations, interactivity with the site, and the design of site utilities serving all the venues. The architectural drawings have now been refined to the specific wall sections, material selections, and finish selections. Site drawings now reflect the actual layout, grading, together with utility layout plan and profile details.

The City of Bremerton continues to move forward with the scheduling and initial review of the land use approval. An additional meeting has been scheduled to refine the impact differences between the previous submittal and the new layout. Although the elements have changed it is believed that the impacts have no to little change from the original approvals. These elements will be finalized in the next few progress periods.

The team has continued working on the traffic impact analysis with Heath Associates and on Geotechnical investigation with Aspect Consulting. The initial review by the State of Washington and the City of Bremerton has asked for elements that are outside of the scope of this project. The team is working to meet the needs of the project while staying within the scope element of the project. The element outside of the scope will be addressed when appropriate however the main focus of the traffic impact will be on the onsite elements that are required for the construction of this project. Offsite impacts will be required but not until acquisition of permits.

Work Element Progress:

- Initiation of Geotechnical Study for the Public Facilities In this last design period MAP
 Ltd has been working with Aspect Consulting to determine the final areas for the storm
 water infiltration areas. Although most of the system is based on the previous soil
 investigation, the new areas are being investigated for the infiltration capabilities. Final
 reports will be included in the progress reports as they are completed.
- Review and Define Additional Survey Work Required for the project There has been no change in the status of the field survey work for the project. As previously stated, the additional survey work that must be done includes the specific location of utilities; inverts on drainage systems; and additional data needed for the design of the changes being proposed for the entrances on SW Sentinel Peak Way, and Imperial Way SW (2 locations). This now includes the proposed south entrance that has been added to the project. This is not holding up the progress of the design since the final turn lane configurations have not been delivered by the traffic consultant.
- Off-site Transportation Imp Study/Design- As stated above, the traffic consultant has completed the original scoping of the project and has review it with the State and City for their comments. They are currently developing the lane configurations for the site and will be including the south entrance with their recommendations. The initial reviews have come back from the Washington State Department of Transportation. The initial review with the City did recommend the widening of the internal roadway system and the inclusion of sidewalks, curb sections, lighting, and landscaping. They will also allow for additional paved roadway space that can allow for lane swapping to accommodate larger inbound and outbound traffic. The amount of additional offsite study requested by the State and the City for the project has required the involvement of an additional traffic firm to supplement Heath's efforts. The project efforts will continue to move forward with the design of the traffic elements at the site and the additional study elements will be added as dictated by the need for the final construction permit. It is assumed that additional traffic studies will be needed for the south entrance to the site and will be included in the initial study.
- Event Center Space programming The event area space programming is complete, and the program continues to be reviewed and tested by the event management consultant (ASM Global). No changes are requested or needed at this time, but additional changes may be needed as refinement of the design is completed.
- Building Programming Building programming is complete but will continue to be tested as the consultant review the operational plan for the facility. Operations is the

driving force for the changes that will be made from this point on in the plan development. No changes were made to the building programming in the last design period however performance specifications are being provided by the operations consultant that will force some change in the concession and stage areas.

• Next areas for action - In the next design period we will continue to move forward with the completion of the Construction Documents. The performance specifications provided by the consultant will be included into the document set and we will be moving forward with the completion of the structural, mechanical, and plumbing design for areas not being addressed by a construction performance specification. For the areas using performance specifications, the contractor will provide the final design prior to the filing of permits. Construction permits are beyond the development of the Construction Document phase. It is not intended to proceed with permits until the funding for the project is secure. Other elements that are also being addressed on the site such as the private facilities and other Port of Bremerton elements shall also proceed at that time. The team will continue to work with the Port of Bremerton on the refinement of utilities serving the site. The team will continue to work with the Port of Bremerton consultants in the delivery of water and sewer. We will also continue to work with the local gas, electric, and telephone providers to expand service to all facilities.

As stated, a 60% set of plans is being submitted with this progress report. Upon review by the stakeholders, the comments will be included into the design of the facilities. The construction cost estimate has been developed based on historical cost data and the assistance of the operations consultant. The cost estimate is higher than previously estimated but reflects the current market conditions and the additional requirements imposed by the City of Bremerton. These changes were not anticipated in the original cost estimates.

Summary: The team was proud to present the 60% Construction Documents for the CNW Public Event Centers. The team looks forward to reviewing the proposed project in the upcoming meetings. The team has made good progress testing the design against the operational needs of similar projects. All operational demands can be met by the current design, but it will continue to be tested as we move the project to final plans.

EXECUTIVE DIRECTOR REPORT

TO: KPFD Board of Directors

FROM: Russ Shiplet, Executive Director RE: Activity Report for MAY 2022

Project Updates:

All projects are proceeding; all are invoicing for contractor activity.

- **POCEC:** The 3rd ILA Amendment had been signed by all parties. No project invoice submittals for this month.
- **POB/CNW**: Invoices have been submitted for approval during the May 23, 2022, board meeting. The invoice and blanket voucher will be part of the Consent Agenda.
- **PGFHP**: Invoices have been submitted for approval during the May 23, 2022, board meeting. The invoice and blanket voucher will be part of the Consent Agenda.
- **PERC:** No interaction to report Invoices are paid to date.

Other Organizations:

 Visit Kitsap Peninsula has sent to the Executive Director a detailed report on advertising efforts made in 2021 for previously funded KPFD projects. The report was sent to the board in a separate communication.

Bonding & Funding:

 NW Municipal Advisors is waiting to hear back from Key Bank and Kitsap Bank on rates, should bonding be extended to 2041. A formal report will be made to the board, followed by another meeting with the County.

General:

- A business license application with the WA State Department of Revenue has been filed and accepted. WA State DOR will send the business license information to the Employment Security Department, which, in turn, will provide KPFD with our unemployment rate. From there, the ESD rate will be provided to the County Auditor's Office so unemployment taxes can be applied to the Executive Director's monthly pay.
- Several re-location options for the KPFD office are currently being considered. These
 include the Kitsap Mall, Clear Creek Plaza, Silverdale Dental Center, Silverdale Landing,
 and Central Plaza in Poulsbo. Each of these options will be discussed during the May
 23, 2022, board meeting.
- Working with our legal counsel, a business credit card policy is being drafted, and will be discussed in detail during the May 23, 2022, board meeting.
- A formal application for a business credit card through Kitsap Bank will be submitted in June 2022, upon approval and adoption of our business credit card policy.



To: Mayor Wheeler

CC: Mike Riley

John Oppenheimer Brian Flaherty

From: Tiffany Schenk

Date: May 20th, 2022

April 2022 Month End Recap

Overview

April was another month to celebrate. With the addition of multiple last-minute bookings, we were able to surpass budget by \$14,782 for the month of April and \$62,300 YTD. Clients filled our event spaces 19 out of the 30 days; a norm we are so excited to return to.

Event Highlights

We hosted 19 total events in April. Events included three celebrations of life, one wedding, a birthday party and several days of our local military groups. Each client receives a survey upon closure of their events. April surveys totaled over 97% in guest satisfaction, validating that the professional teams here at KCC are working hard to provide the very best experience for each guest.

"It was a pleasure meeting and doing business with Nathan Uffens. Always courteous and attentive to our needs."

"We love the Kitsap Conference Center and so far have had great feedback from our students. It's a fantastic venue and we're grateful to have found it and be able to use it for trainings."

Operations

As we continue to return to pre-pandemic levels, it has become quite apparent that we need some operational staples. Glassware, Silverware, China, Audio-Visual Equipment, etc. have not been purchased in quite some time, and is something we will need to revisit purchasing in the near-term. Small amounts of Audio-Visual Equipment will be purchased next month to accommodate our professional events taking place in May.



Team Member

Our team now consists of 30 total team members who are based here at KCC. As we continue to share resources with Gold Mountain and other CHI properties, the need to expand here has been significant to staff the influx of events. Our team is professional, dedicated, and able to work at multiple properties within Columbia Hospitality, creating financial stability for those who wish to work more than part time, and take advantage of the many benefits available to them.

"We wanted to thank you and the entire staff at the Bremerton Convention Center for a fantastic evening. I really appreciated Kurt and Mick being so on top of the service and keeping things running smoothly. Everyone did an incredible job, the A/V worked great and the food was delicious."

Sales

We contracted \$55,000 in revenue in April for events to take place in 2022. \$12,300 of this amount was booked for April itself, tipping us over budget for the month. We hosted 23 site tours in April, all in person! Inquiries for weddings are now flowing it at pre-pandemic levels, and our very own Mindy Denison is doing a fantastic job at securing weddings for both 2022 as well as 2023. We have 16 weddings on the books for 2022 in total, and will likely surpass this in 2023 as inquiries continue to flow in.

Marketing/Communications

We are underway with launching a brand-new website for the Conference Center! This project has been on our list of priorities for quite some time, as our website is tired and dated. The expense that it takes to launch a new website has not been one that we were able budget for the last couple of years. Columbia Hospitality continues to grow and provide internal resources for our properties such as this. We are one of the first properties within CH (Columbia Hospitality) that will take advantage of this tremendous opportunity and are working with our own Marketing experts as well as our new Web Developer.

Looking Ahead

We are looking forward to May, and the teams are busy preparing for the extremely busy month ahead. Kitsap Wine Festival is also underway and in planning stages, another fantastic event to look forward to this year.



Financial Results

Kitsap Conference Center Consolidated Income Statement For Period Ending 04/30/2022

	Current Month					Year to Date		
Actual	%	Budget	%		Actual	%	Budget	%
2	0.0%	2.440	0.00/		0	0.0%	0.005	5.40/
1 400	0.0% 2.7%	3,440 964	9.0% 2.5%	Conference Services Audio Visual	0 6 175	0.0% 2.7%	8,965 4,270	5.4% 2.6%
1,400 22,343	42.3%	18,180	47.8%	Food	6,175 94,484	41.5%	4,279 84,480	51.1%
3,503	6.6%	3,456	9.1%	Beverage	18,594	8.2%	16,716	10.1%
14,114	26.7%	5,831	15.3%	Room Rental	76,891	33.8%	24,892	15.1%
11,468	21.7%	6,175	16.2%	Miscellaneous	31,493	13.8%	26,001	15.7%
52,828	100.0%	38,045	100.0%	GROSS REVENUE	227,637	100.0%	165,332	100.0%
				COSTS OF SALES				
0	0.0%	2,376	14.5%	Conference Services	5,818	5.1%	9,582	14.9%
2,783	12.5%	4,363	24.0%	Food	21,632	22.9%	20,275	24.0%
(234)	-6.7%	717	20.8%	Beverage	2,883	15.5%	3,469	20.8%
2540 7		7.457	10.50/	TOTAL COST OF SALES	20.222	42.20/	22.225	20.20
2,549	4.8%	7,457	19.6%	TOTAL COST OF SALES	30,333	13.3%	33,326	20.2%
50,279	95.2%	30,589	80.4%	GROSS MARGIN	197,304	86.7%	132,007	79.8%
	_			DIRECT EXPENSES:		_		
5,119	9.7%	5,541	14.6%	Conference Services Payroll Related	15,848	7.0%	22,166	13.4%
0	0.0%	0	0.0%	Conference Services Other Direct	51	0.0%	0	0.0%
17,203	32.6%	15,162	39.9%	Food & Beverage Payroll Related	81,089	35.6%	59,952	36.3%
1,383	2.6%	3,306	8.7%	Food & Beverage Other Direct	8,148	3.6%	11,793	7.1%
23,705	44.9%	24,009	63.1%	TOTAL DIRECT EXPENSES	105,137	46.2%	93,911	56.8%
26,574	50.3%	6,580	17.3%	DEPARTMENT PROFIT	92,167	40.5%	38,095	23.0%
				UNDISTRIBUTED OPERATING EXPENSES				
20,714	39.2%	19,378	50.9%	Administrative & General	82,512	36.2%	87,466	52.9%
11,271	21.3%	12,287	32.3%	Sales & Marketing	47,255	20.8%	50,337	30.4%
285	0.5%	610	1.6%	Repairs & Maintenance	1,360	0.6%	2,440	1.5%
5,290	10.0%	5,110	13.4%	Utilities	17,914	7.9%	20,441	12.4%
37,561	71.1%	37,386	98.3%	TOTAL UNDISTRIBUTED OPERATING EXPENSES	149,042	65.5%	160,684	97.2%
(10,988)	-20.8%	(30,806)	-81.0%	INCOME BEFORE FIXED CHARGES	(56,875)	-25.0%	(122,589)	-74.1%
				FIXED CHARGES				
1,585	3.0%	1,141	3.0%	Capital Reserve	6,829	3.0%	4,960	3.0%
792	1.5%	571	1.5%	Incentive Management Fee	3,415	1.5%	2,480	1.5%
(220)	-0.4%	375	1.0%	Insurance	1,170	0.5%	1,500	0.9%
544	1.0%	478	1.3%	Leases	2,060	0.9%	1,911	1.2%
7,500	14.2%	7,500	19.7%	Management Fee	30,000	13.2%	30,000	18.1%
651	1.2%	228	0.6%	Property & Other Taxes	3,770	1.7%	992	0.6%
10,852	20.5%	10,293	27.1%	TOTAL FIXED CHARGES	47,243	20.8%	41,843	25.3%
74,667	141.3%	79,144	208.0%	TOTAL OPERATING EXPENSES	331,756	145.7%	329,764	199.5%
(21,839)	-41.3%	(41,099)	-108.0%	NET OPERATING INCOME	(104,119)	-45.7%	(164,431)	-99.5%





Board of Directors Meeting* Monday, May 23, 2022 Zoom Webinar ID – 840 6665 9840 Passcode: 803007

AGENDA

1. Call to Order / Comments - Board Chairman Jagodzinske

CONSENT AGENDA

- A. April 25, 2022, Meeting Minutes
- B. May 11, 2022, Special Meeting Minutes
- C. Blanket Voucher # 14-MAY 2022 96968 Operating Expenses
- D. Blanket Voucher # 15-MAY 2022 96977 POBCNW Project
- E. Executive Director Report MAY 2022
- F. KCC Financial Report APR 2022
- **2. Public Comment** –If you wish to ask a question of the panelists, you will have a maximum of 3 minutes. Within Zoom, use the "Raise Hand" option, or put a message in the Chat Box and the host will ask the question for you.
- 3. Approval of Consent Agenda

Note: If a Board Member wishes to discuss any item, it may be pulled from the Consent Agenda for further dialogue and individual board vote of approval

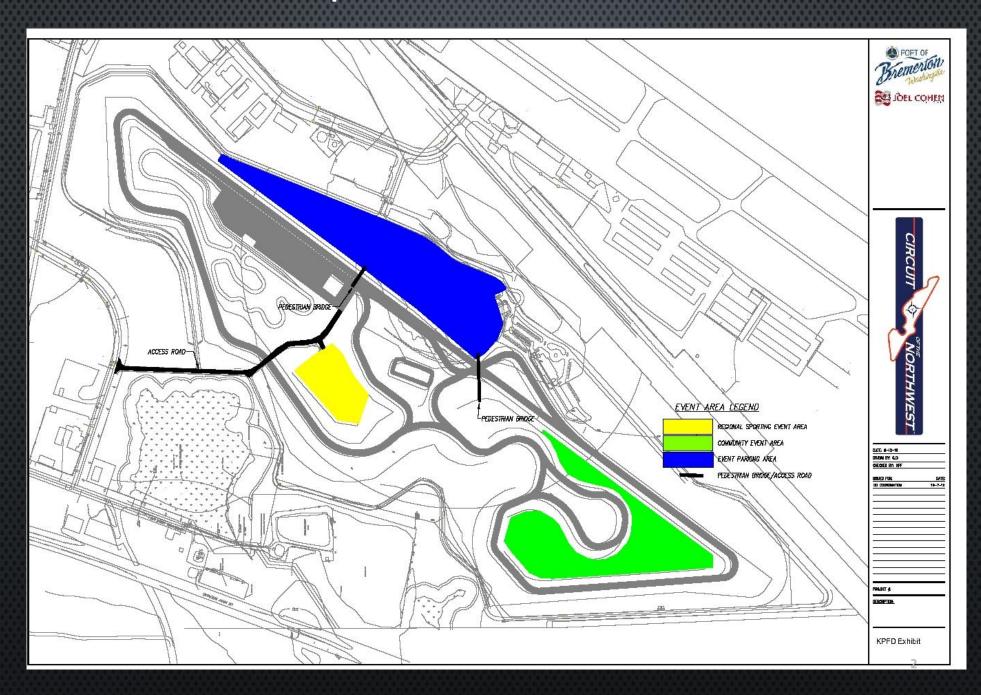
- **4. Facility Progress Report** Port of Bremerton/Circuit of the Northwest (POB/CNW)
- 5. New Business
 - A. KPFD BOD Retreat Update Chairman Jagodzinske
 - B. KPFD Office Relocation Options Executive Director Shiplet
 - C. KPFD Credit Card Policy & Resolution Executive Director Shiplet, Legal Counsel Mr. Lawler
- 6. Financial Reports
 - A. APR 2022 Financial Report Executive Director Shiplet, Accountant Ms. Veach
 - B. APR 2022 Rebate Summary Report Executive Director Shiplet
 - C. APR 2022 Facilities Tracking Report Executive Director Shiplet
- 7. Ongoing Business
 - A. Port Orchard Community Events Center (POCEC) ILA Amendment Signed Executive Director Shiplet
- Good of the Order Chairman Jagodzinske
- 9. Meeting Adjournment Chairman Jagodzinske

Next Meeting: Jun 27, 2022, at 5:30 pm
Location: Bainbridge Island City Hall & Virtual Zoom Webinar
Topics: General Business, Port Gamble Forest Heritage Park (PGFHP) Project Report



Circuit of the Northwest Public Event Centers Phase #4 Development and Funding

Proposed Event Centers at CNW



CNW Public Facilities Layout





Skid Pad Testing

Large Music
•20,000 Person Venue





Regional Sports Area
•Hard surface
entertainment



Small Music Venue

Parking Area



CSTOCK•4,000 Person Venue



Seating
•Hillside
•Major Event (30,000)





Master Plan - Port of Bremerton & Circuit of the Northwest







Venue Services and Management Partner



The world's leading venue management and services company, connecting people through the power of live experience.

Our Purpose

To deliver amazing experiences.

Our Vision

To connect the world with inspiration, innovation and imagination.

Our Mission

Every day, we realize the potential of the world's greatest places, spaces and events to create amazing experiences for our guests and exciting opportunities for our team members, while delivering the highest value for all stakeholders.





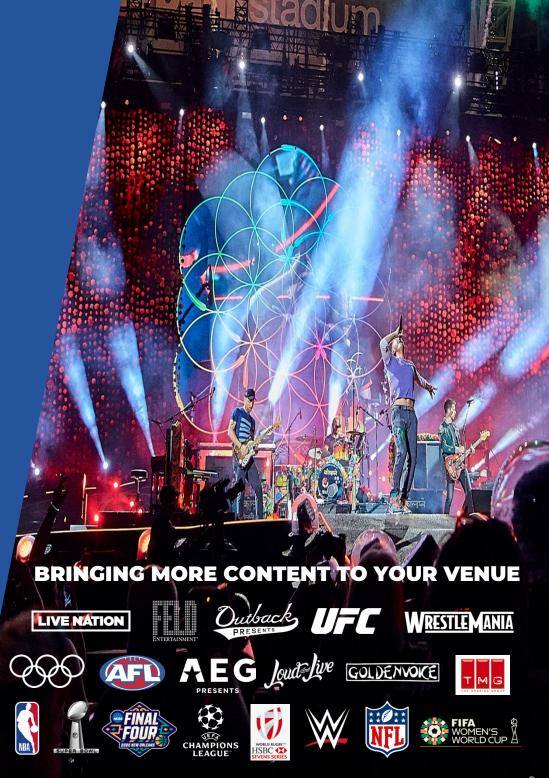
GLOBAL PRESENCE & REACH



LEADERS IN LIVE

#1 PARTNER OF THE WORLD'S LEADING EVENT PROMOTERS,
ANNUALLY HOSTING MORE CONCERTS, PROFESSIONAL AND MINOR
LEAGUE SPORTS, FAMILY SHOWS, CONVENTIONS, EXHIBITIONS,
AND EVENTS

- BIGGEST CONTENT PARTNER LEVERAGING STRATEGIC
 PARTNERSHIPS WITH LIVE NATION, AEG, FELD
 ENTERTAINMENT, SJM, SCORPIO, TEG LIVE, OUTBACK
 PRESENTS, LOUD & LIVE, PGL E-SPORTS, AND MORE
- PREFERRED PARTNERSHIP AND INDUSTRY-BEST TICKETING DEAL WITH TICKETMASTER, ACCESS TO RICH CONSUMER DATA AND INCENTIVE-BASED PROGRAMS FOR VENUE PORTFOLIO
- PARTNER WITH THE GREATEST SPORTS BRANDS INCLUDING THE NFL, NBA, WNBA, UFC, FIFA, UEFA, WORLD RUGBY, CSGO MAJOR E-SPORTS, AND OLYMPICS
- HOSTING THE BIGGEST EVENTS ON THE PLANET
 INCLUDING SUPER BOWLS, FIFA WOMEN'S WORLD CUP,
 SUMMER OLYMPICS, WINTER OLYMPICS,
 RUGBY WORLD CUP, FINAL FOUR, WRESTLEMANIA,
 RUGBY SEVENS, AND INTERNATIONAL CRICKET



OVER 20,000 LIVE EVENTS ANNUALLY

DELIVERING MORE
CONTENT OPPORTUNITIES THAN ANY
OTHER PARTNER



BEST-IN-CLASS VENUE OPERATIONS

- LEADERS IN REVENUE OPTIMIZATION AND COST MANAGEMENT, OUR CAPABILITIES
 DRIVE INDUSTRY-LEADING FINANCIAL PERFORMANCE FOR PARTNERS AROUND THE
 WORLD
- LOCAL LEADERSHIP & EXPERIENCE BRINGS TO LIFE SUCCESSES AND BEST PRACTICES
 FROM ALL OVER THE WORLD
- FRONTLINE VENUE EXPERTISE PROVIDES UNSURPASSED EXECUTION ON-THE-GROUND
- 360° VENUE MANAGEMENT INCLUDES INDUSTRY-LEADING OPERATIONS, CONTENT PROGRAMMING, SECURITY AND THE LATEST DATA-DRIVEN MARKETING DISCIPLINES

WORLDWIDE EXPERTISE
SCALES TO LOCAL RESULTS

SAVOR...

INTEGRATED CULINARY EXPERTISE, DELIVERING A COMPLETE EXPERIENCE ANYWHERE IN THE WORLD

 As ASM Global's culinary arm, SAVOR delivers UNPARALLELED CULINARY SERVICES THAT DRIVES PROFITABILITY AND OVERDELIVERS WHEN COMBINED WITH OUR VENUE MANAGEMENT FOR A 360° SOLUTION

 PROVEN TO DRIVE YEAR-OVER-YEAR REVENUE GROWTH BY IMPLEMENTING CASHLESS MOBILE ORDERING SYSTEMS AND NEW MENU CONCEPTS

ON-GOING COMMITMENT TO SUSTAINABILITY RANGING
FROM ROBUST LOCAL PURVEYORS PROGRAMS TO ROOFTOP
URBAN GARDENS, INDUSTRY-LEADING WASTE
MANAGEMENT
PROGRAMS TO SHARED COMMUNITY CROPS THAT
ESTABLISH A POSITIVE, LONG-LASTING IMPACT

 In-market partnerships enhance culinary communities and offerings by providing opportunities to showcase local flavors and brands

ENRICHING THE GUEST EXPERIENCE ENHANCING THE BOTTOM LINE



ASM Global Acts INVESTS IN COMMUNITY

A bold social responsibility platform committed to investing in people, protecting the environment, and strengthening communities around the globe, ASM Global Acts is committed to:

Protect the Environment

- Reduce waste from the guest experience across our venues
- Enhance facility efficiency through capital investments
- Protect and preserve resources in and around our communities

Invest in People

- Create an environment of inclusion and gender equity across our organization
- Grow the diversity of our business partners around the world
- Enable opportunities for our current and future workforce

Strengthen our Communities

- Engage in improving the vitality of our communities
- Increase philanthropic support through meaningful efforts
- Enhance the health and well-being of our co-workers, clients, and guests

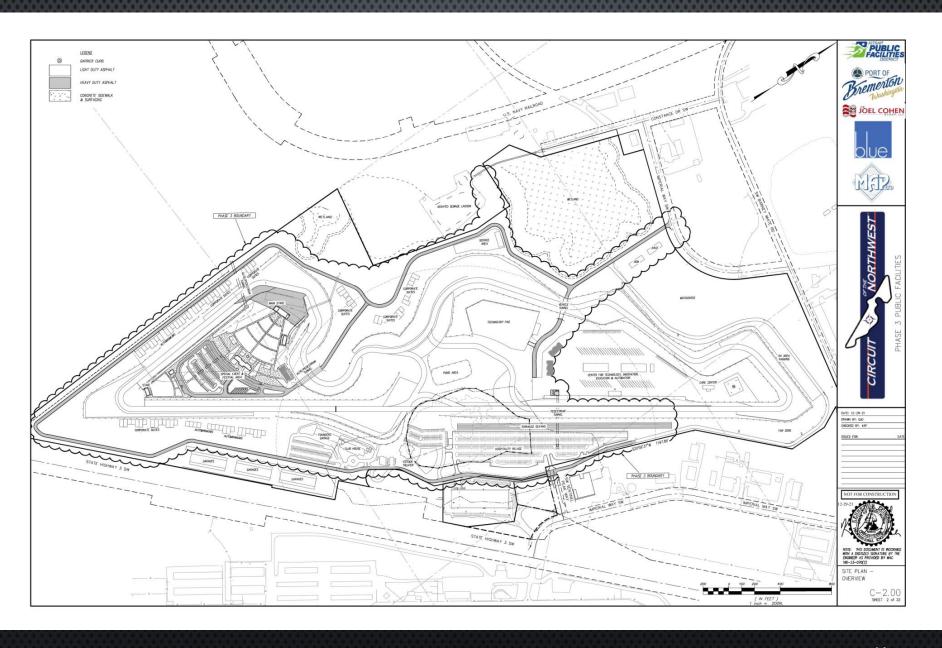
In addition, this bold social responsibility platform includes:

- ASM Global Acts Foundation to support philanthropic and community-based endeavors guided by its sustainability and diversity pillars
- ASM Global Acts Scholarship will focus on serving diverse and under-resourced communities with educational and career-development opportunities

PRIORITIZING & INVESTING IN OUR LOCAL COMMUNITIES



Public Facilities Overall Layout





















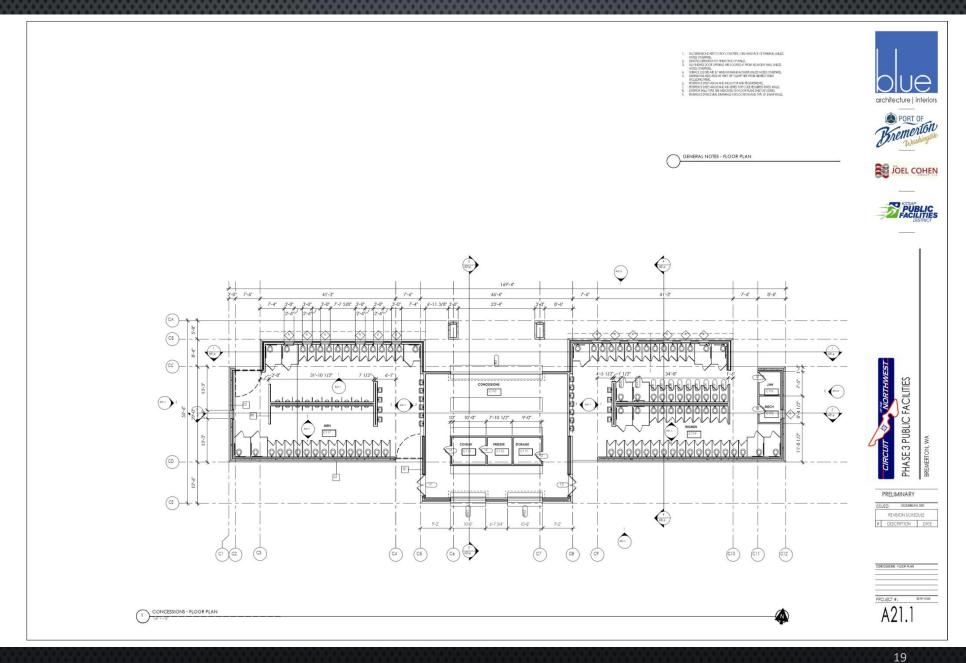




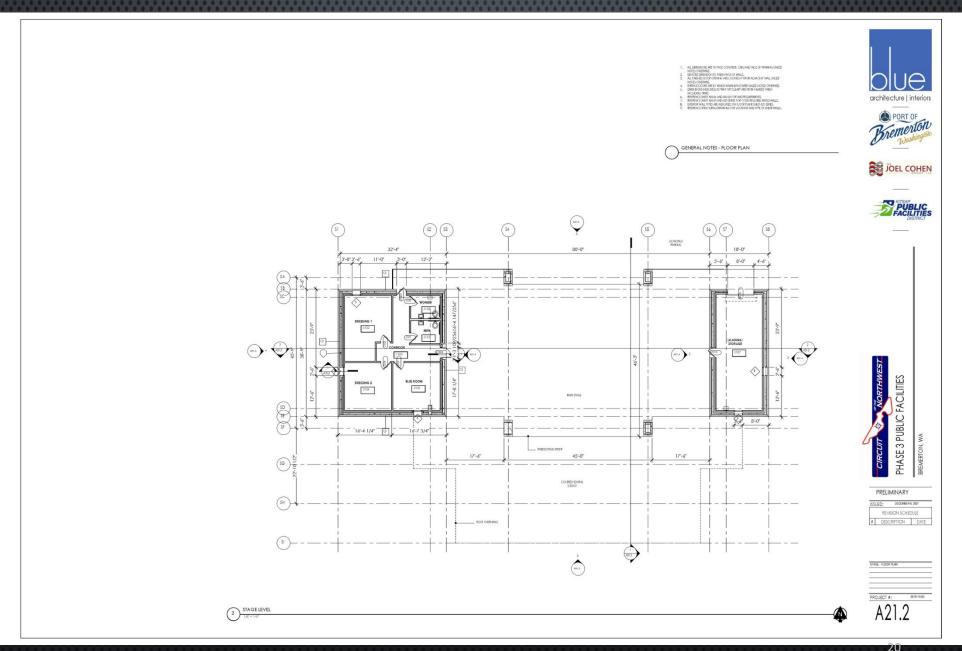




Main Concession Building Floor Plan



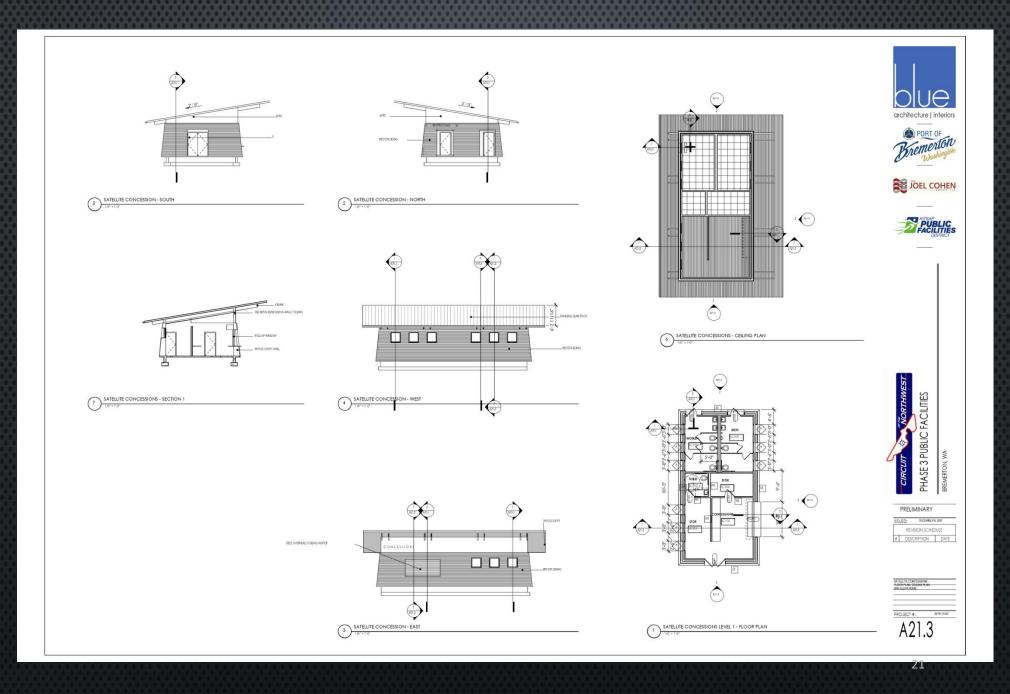
Amphitheater Stage Floor Plan



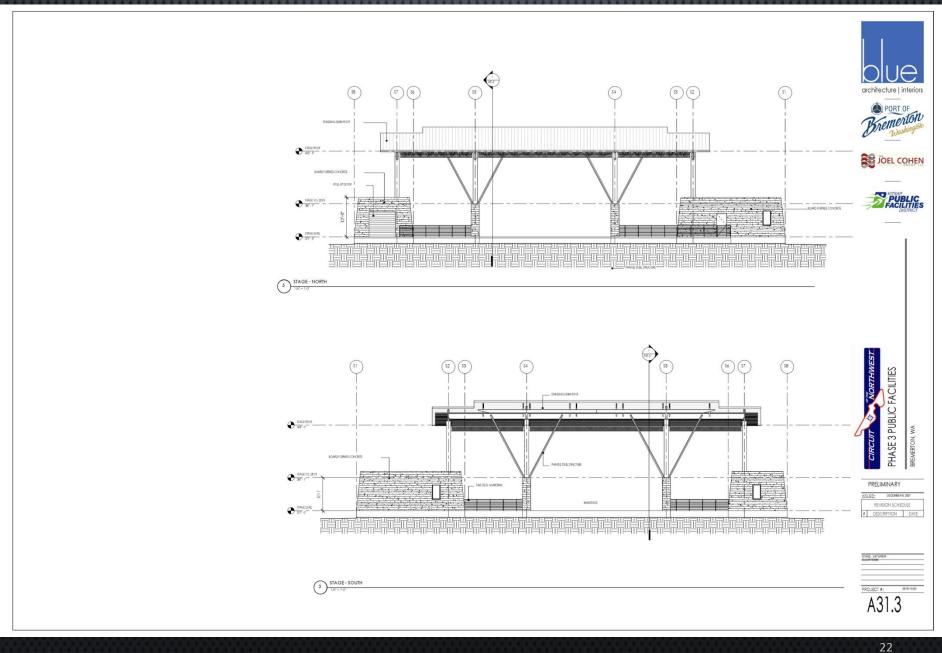




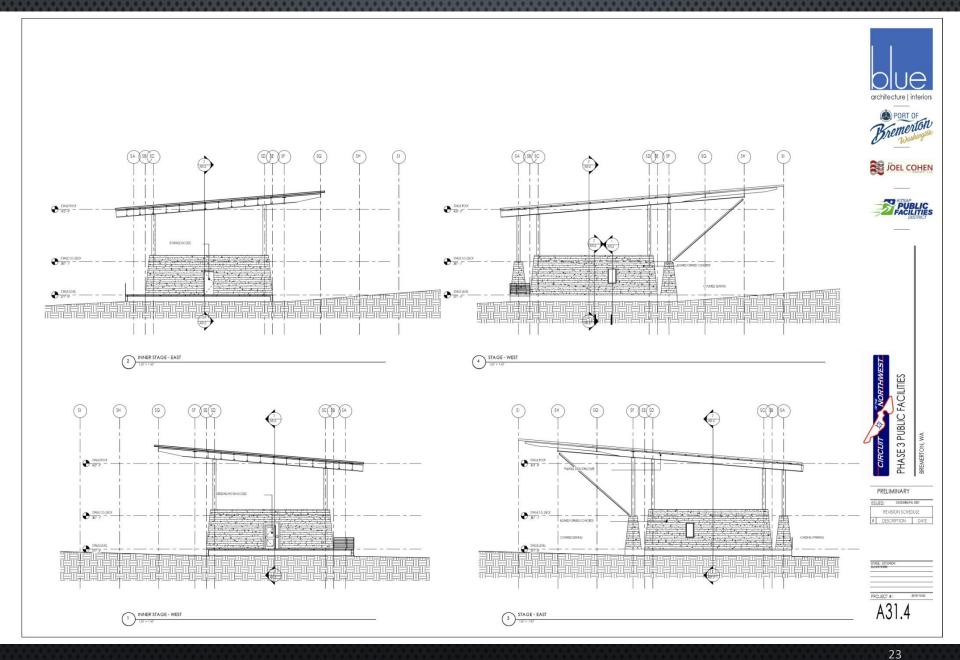
Small Concession Floor Plan



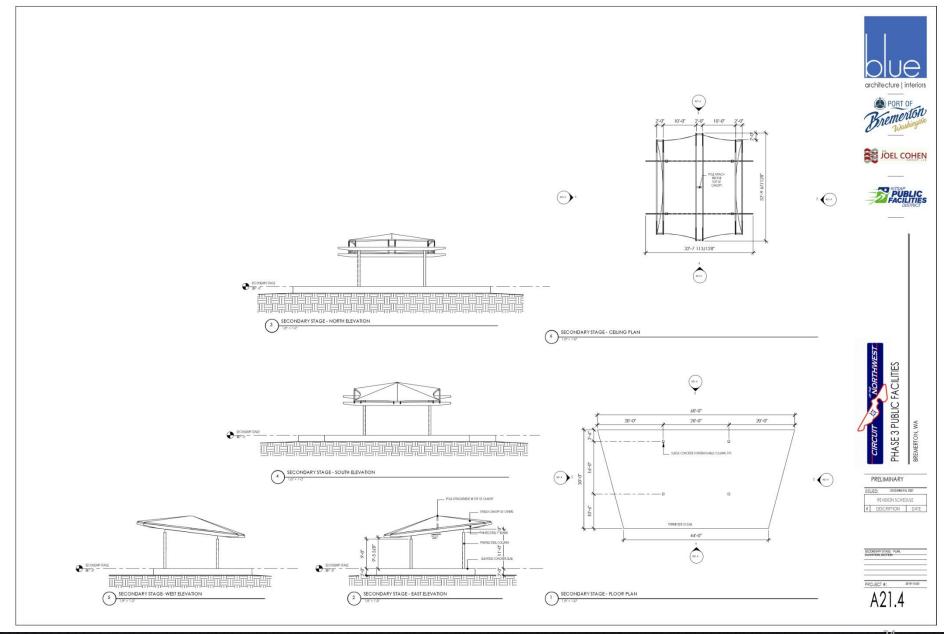
Main Stage Elevation



Main Stage Elevation



Small Stage Elevation & Floor Plan



Schematic Design of Amphitheater Concession/Services Building







Schematic Design of Amphitheater Concession/Services Building

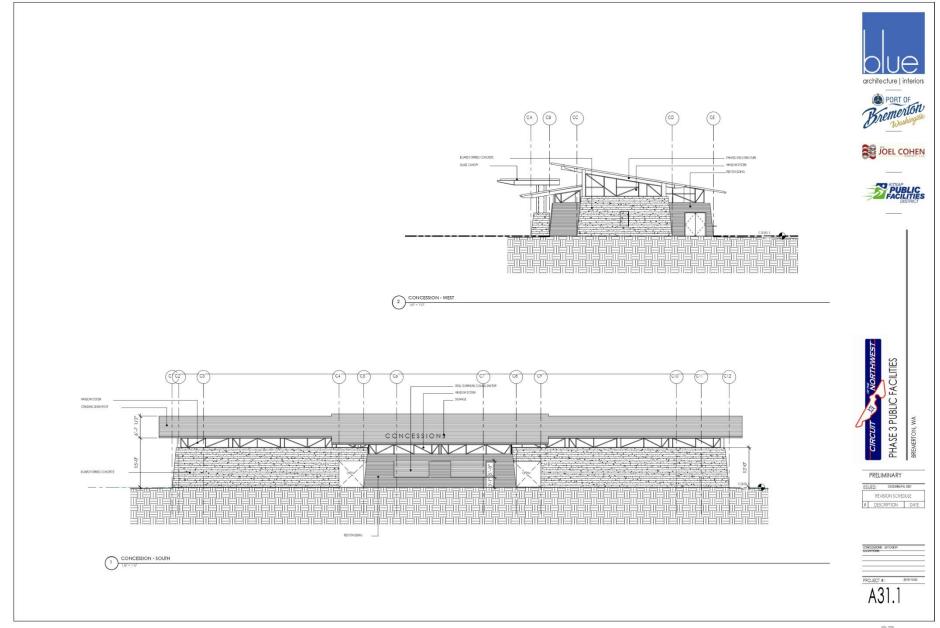






-Confidential-

Main Concession/Restroom Elevation

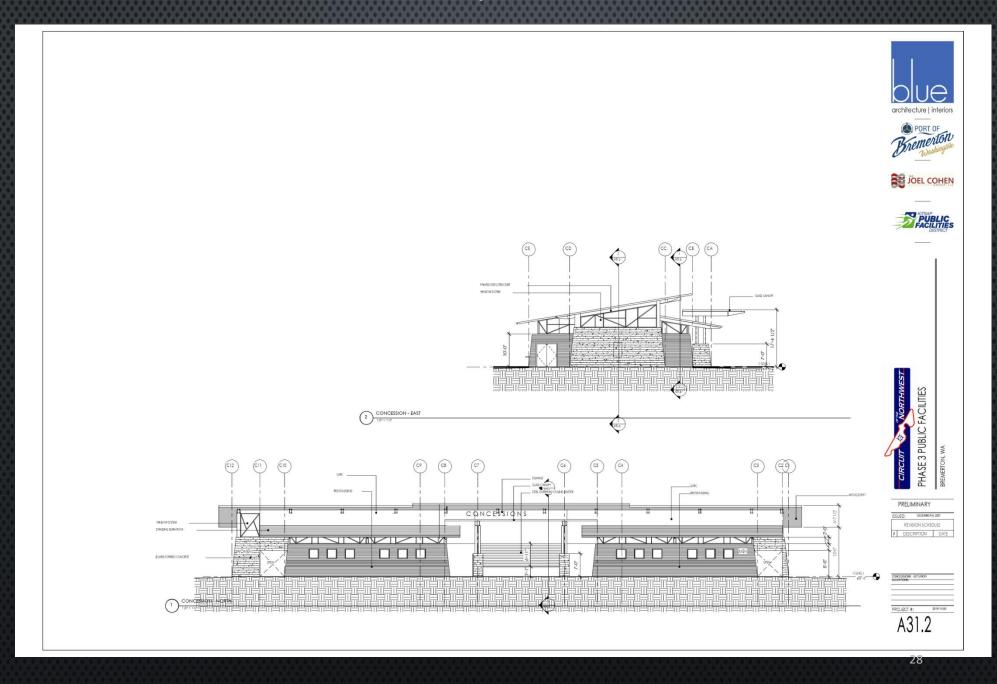






-Confidential-

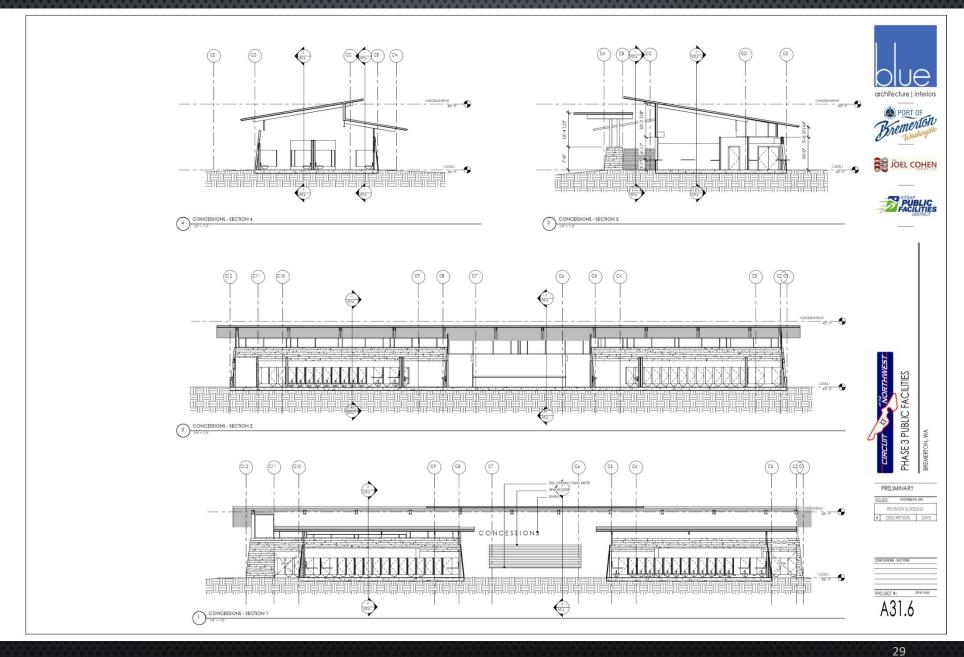
Main Concession/Restroom Elevation



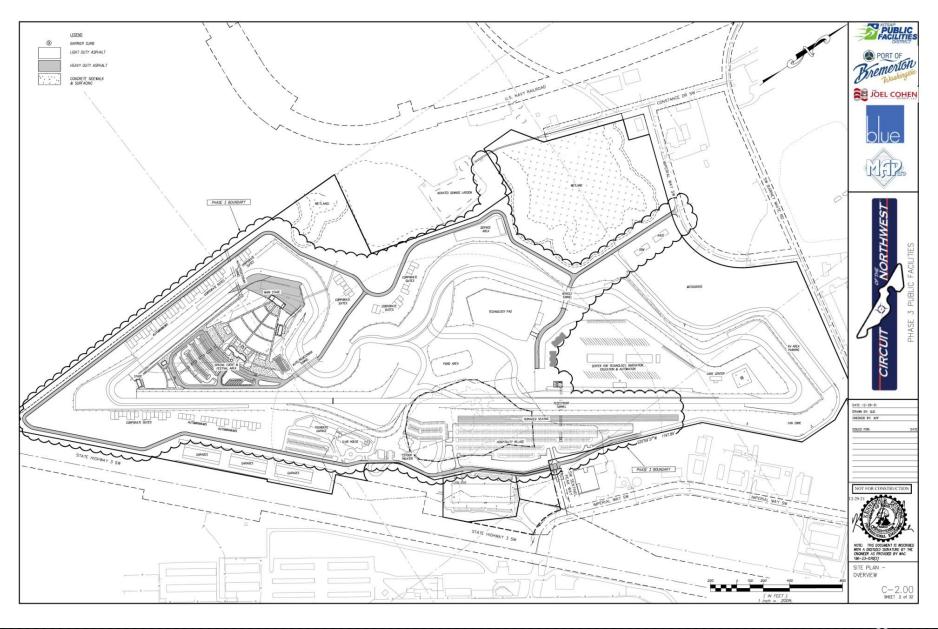




Main Concession/Restroom Elevation



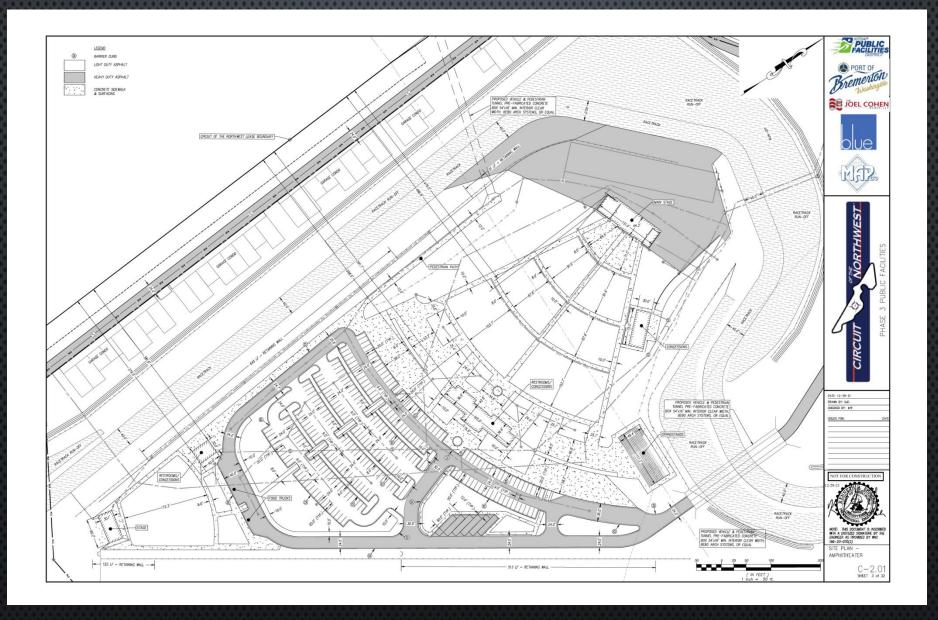
Public Facilities Overall Layout





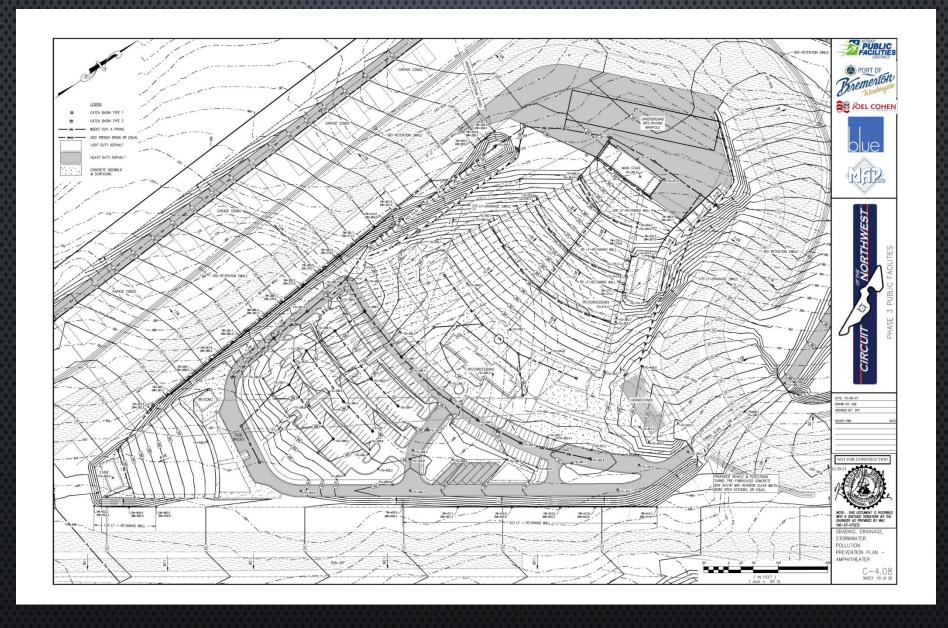


Main Amphitheater Layout





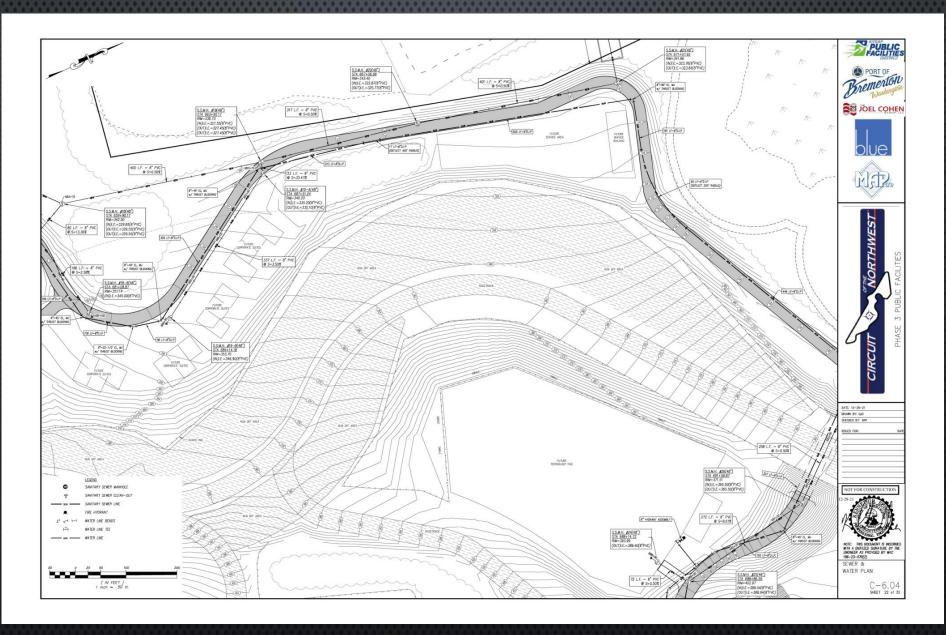
Main Amphitheater Storm Sewer Layout







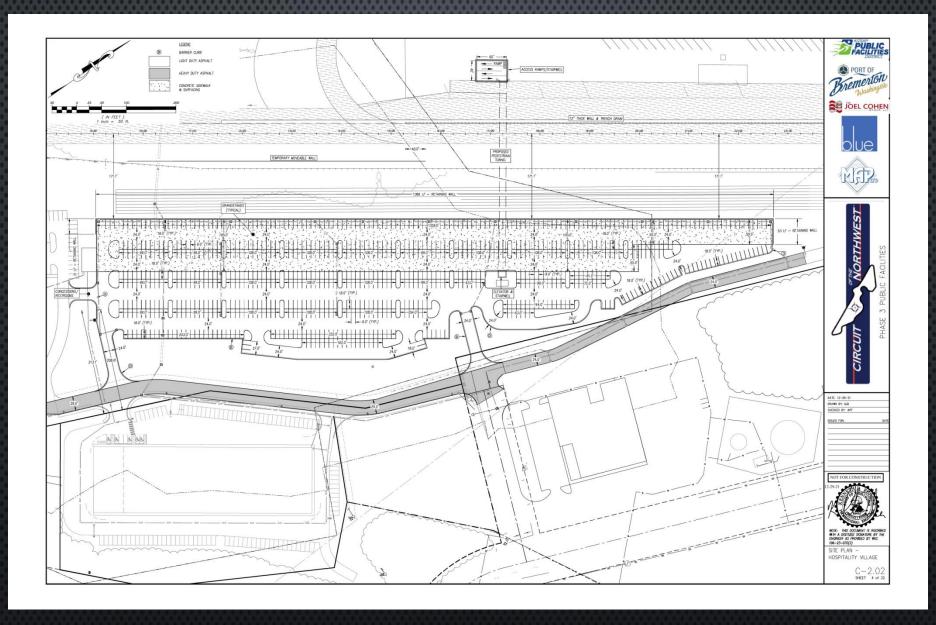
Regional Event Center Layout







Public Facilities Parking Area Layout







Public Facilities - Cost Estimate

Circuit of the Northwest

Cost Estimate 5-4-2022

1			Total C	once	eptual Proje	ect		
	Description	Qty	Unit	Γ	UP	,	ESTIMATE	Comments
1.	Public Facilities - Event Centers			_				
3	CNW - Public Facilities Buildings							
	Main Amphitheater	1	Is	\$	6,500,000	\$	6,500,000	
	Small Amphitheater	1	Is	\$	269,000	\$	269,000	
	Main Concession Area	1	Is	\$	2,654,000	\$	2,654,000	
	Medium Concession Area	1	Is	\$	504,840	\$	504,840	
	Small Concession Area	1	Is	\$	373,800	\$	373,800	
	Infield Elevator & Stair Tower	1	Is	\$	450,000	\$	450,000	
	Site Improvements for Public Facilities			050	- 2	100	*	
	Site Prep	150	ac	\$	5,000	\$	750,000	
	Earthwork	106,500	cy	\$	10	\$	1,065,000	
	Paving - Asphalt	1	ls	\$	1,811,100		1,811,100	
	Fine Grading	110,000	sy	\$		\$	110,000	
	Erosion Control/ BMP	154	ac	\$	2,500	\$	384,500	
	Straw Mulch	335,000	sy	\$	0	\$	33,500	
	Hydroseed	70	ac	\$	3,500	\$	245,000	
	Landscaping	1	Is	\$	115,000		115,000	
	Walks & Surfaces (asph)	1	Is	\$	758,140		758,140	
	Curb & Gutters	1,100	If	\$	25		27,500	Curbing Reduced for LID
	Pedestrian Tunnel	1	ls	\$	850,000		850,000	Ramp in Civil Cost
	Pedestrian Tunnel/Elevator Tower	1	Is	\$	1,400,000	22	1,400,000	Ramp in Civil Cost
	Vehicular Tunnels	2	Is	\$	1,100,000		2,200,000	namp in civii cost
	Category Total (Event Centers)		13	Ψ	1,100,000		20,501,380	
	category rotal (Event centers)					4	20,501,500	
2	Park Perimeter Roads and Main Utilities							
	Perimeter Roadway Improvements							
	Earthwork	105,500	cy	\$	10	\$	1,055,000	
	Sidewalks	3,950	sy	\$	55	\$	217,250	
	Curb & Gutter	23,650	If	\$	25	\$	591,250	
	Paving - Asphalt	1	Is	\$	1,739,820	\$	1,739,820	
	Water Lines	1	Is	\$	697,800		697,800	
	Sewer Lines	1	Is	\$	2,919,150	\$	2,919,150	
	Equalization Basin	1	Is	\$	1,550,000	\$	1,550,000	
	Storm Water Main	1	Is	\$	2,629,250	\$	2,629,250	
	Street Lights	40	ea	\$	7,000		280,000	
	Landscaping	1	Is	\$	125,000	\$	125,000	
	Category Total (Perimeter Rd & Utilities)			0.50	successible and a successible		11,679,520	
		Į						

^{*} All costs are based on unit pricing from cost manuals and previous similar projects, costs may not accurately reflect bid pricing due to inflation pricing.





^{**} Pricing assumes construction of all elements at one time.

^{***} Costs do not include design, surveying, mobilization, demobilization, and contingency.

CNW Private Facilities - Cost Estimate

Circuit of the Northwest

Cost Estimate 5-4-2022

	Qty	Unit		UP	ı	ESTIMATE	
Road Course & Facilities			-				
Road Course Pavement (Polymer 25%)	6,315	ton	\$	216	\$	1,364,040	Tilke layout
Road Course Pavement (Standard 75%)	18,939	ton	5	108		2.045.412	1000000000 V 000000
Road Course Stone Base	23,479	ton	\$	46		1,070,642	
Security Fencing (6')	17,500	If	5	34		588,000	
Crowd Control Fencing (4')	4,300	if	5	35		150,500	
		If					
Triple Beam Guard Rail	22,000		\$	90		1,980,000	
Tire Barrier	1,500	if	\$	120	\$	180,000	
FIA Kerb	2,500	If	\$	36	\$	90,000	Allowance (design to be determined)
Moveable Barriers	2,000	If	\$	54		108,000	
Barrier Wall w/ Crash Fence	1,000	if	\$	425	\$	425,000	
Scoring System	1	Is	\$	-	\$	-	By Others
Fueling Station (race facilities by sponsor)	1	Is	\$	42,000	\$	42,000	per previous estimate
Underdrain	33,000	If	\$	7	\$	237,600	
Lime Stabilization	1	Is	5	240,000	\$	240,000	Allowance (As required by conditions)
Motocross Course	1	Is	\$	600,000		600,000	Allowance
Skid Pad/Skills Area	1	Is	5	588,000		588,000	Allowance
Category Total (Road Course & Facilities)	1		7	555,000	\$	9,709,194	- And Marie Control of the Control o
					-	-,,	
Parking / Paddock Asphalt		2			-	5 494 60-	
Paddock/Garage Asphalt	22,886	ton	\$	108	\$	2,471,688	
Paddock/Garage Stone Base	29,260	ton	\$	46	4	1,334,256	
Car Parking Asphalt	5,990	ton	\$	108		646,920	
Car Parking Stone Base	7,660	ton	\$	46		349,296	
Category Sub-total (Parking / Paddock)					\$	4,802,160	
Buildings & Facilities							
Gate House	3,420	sf	\$	375	\$	1,282,500	Also acts as ticket building
Motocross Buildina	4,800	sf	5	140		672,000	Race Control/Misc
Member Rental Garages	16,000	sf	\$	110		1,760,000	Trade dontroy mad
Track Side Rental Garages	9,600	sf	5	130		1,248,000	
Race Control	3,000	sf	\$	96		288,000	
Hospitality/Clubhouse	29,085	sf	\$	400		11,634,000	
Maintenance Facilities	10,000	sf	\$	225		2,250,000	Included in garages
First Aid / Medical Building Equipment	1	Is	\$	600,000	\$	600,000	Space in garages; number for equipment
Tech Services					\$	-	Included in garages
Concessions					\$	-	included in clubhouse/garages
Concessions Restrooms					\$	2	included in clubhouse/garages Included in garages
Concessions Restrooms Motor Coach Areas	1	Is	\$	186,000	\$	- 186,000	
Concessions Restrooms	1	Is	\$	186,000	\$	2	
Concessions Restrooms Motor Coach Areas Category Sub-total (Building & Facilities)	1	İs	\$	186,000	\$	- 186,000	
Concessions Restrooms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping	ì				\$ \$	186,000 19,920,500	Included in garages
Concessions Restrooms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping Entry Gates/Hospitality Area	1	Is	\$	120,000	\$ \$ \$	186,000 19,920,500	Included in garages Allowance (design to be determined)
Concessions Restrooms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping Entry Gates/Hospitality Area Landscaping (race venue only)	1 1	ls Is	\$	120,000 112,000	\$ \$	186,000 19,920,500 120,000 112,000	Included in garages Allowance (design to be determined) Allowance (design to be determined)
Concessions Restrooms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping Entry Gates/Hospitality Area Landscaping (race venue only) Access Improvements	1	Is	\$	120,000	\$ \$ \$	186,000 19,920,500 120,000 112,000 345,000	Included in garages Allowance (design to be determined)
Concessions Restrooms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping Entry Gates/Nospitality Area Landscaping (race venue only)	1 1	ls Is	\$	120,000 112,000	\$ \$	186,000 19,920,500 120,000 112,000	Included in garages Allowance (design to be determined) Allowance (design to be determined)
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Concessions Restroms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping Entry Gates/Hospitality Area Landscaping (race venue only) Access Improvements Category Sub-total (Entry & Landscape) Sitework and Utilities Earthwork	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	is is is	\$ \$ \$	120,000 112,000 345,000	\$ \$ \$ \$ \$ \$ \$	186,000 19,920,500 120,000 112,000 345,000 577,000	Included in garages Allowance (design to be determined) Allowance (design to be determined) Per previous doc Allowance (design to be determined)
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Concessions Restroms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping Entry Gates/Hospitality Area Landscaping (race venue only) Access Improvements Category Sub-total (Entry & Landscape) Sitework and Utilities Earthwork Unsuitable Soil Seeding	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	is is is cy cy sf	\$ \$ \$	120,000 112,000 345,000	***	186,000 19,920,500 120,000 112,000 345,000 577,000	Included in garages Allowance (design to be determined) Allowance (design to be determined) Per previous doc Allowance (design to be determined)
Concessions Restrooms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping Entry Gates/Hospitality Area Landscaping (race venue only) Access Improvements Category Sub-total (Entry & Landscape) Sitework and Utilities Earthwork Unsuitable Soil	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	is is is	\$ \$ \$	120,000 112,000 345,000	\$ \$ \$ \$ \$ \$ \$	186,000 19,920,500 120,000 112,000 345,000 577,000	Included in garages Allowance (design to be determined) Allowance (design to be determined) Per previous doc Allowance (design to be determined)
Concessions Restrooms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping Entry Gates/Hospitality Area Landscaping (race venue only) Access Improvements Category Sub-total (Entry & Landscape) Sitework and Utilities Earthwork Unsuitable Soil Seeding	1 1 1 150,000 2,500 3,200,000	is is is cy cy sf is	\$ \$ \$ \$	120,000 112,000 345,000	* * * * * * * * * * * * * * * * * * * *	186,000 19,920,500 120,000 112,000 345,000 577,000	Included in garages Allowance (design to be determined) Allowance (design to be determined) Per previous doc Allowance (design to be determined)
Concessions Restrooms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping Entry Gates/Hospitality Area Landscaping (race venue only) Access Improvements Category Sub-total (Entry & Landscape) Sitework and Utilities Earthwork Unsuitable Soil Seeding Erosion Control	1 1 1 1 150,000 2,500 3,200,000	is is is cy cy sf is	\$ \$ \$ \$ \$	120,000 112,000 345,000 12 24 0.07 96,000	***	186,000 19,920,500 120,000 112,000 345,000 577,000 1,800,000 60,000 230,400 96,000	Included in garages Allowance (design to be determined) Allowance (design to be determined) Per previous doc Allowance (design to be determined)
Concessions Restroms Motor Coach Areas Category Sub-total (Building & Facilities) Entry and Landscaping Entry Gates/Hospitality Area Landscaping (race venue only) Access Improvements Category Sub-total (Entry & Landscape) Sitework and Utilities Earthwork Unsuitable Soil Seeding Erosion Control Access Road Asphalt (25FT Width) Access Road stone base	150,000 2,500 3,200,000 1 10,752	is is is cy cy sf is ton ton	* * * * * * * * * * * * * * * * * * * *	120,000 112,000 345,000 12 24 0.07 96,000 108	***	186,000 19,920,500 120,000 112,000 345,000 577,000 1,800,000 60,000 230,400 96,000	Included in garages Allowance (design to be determined) Allowance (design to be determined) Per previous doc Allowance (design to be determined)
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^{*} All costs are based on unit pricing from cost manuals and previous similar projects, costs may not accurately reflect bid pricing due to inflation pricing.

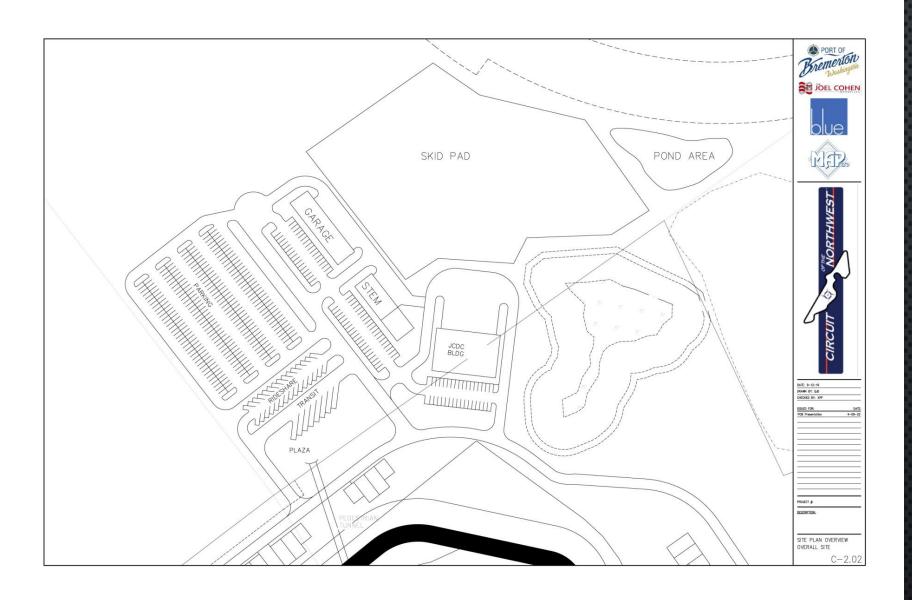




^{**} Pricing assumes construction of all elements at one time.

^{***} Costs do not include design, surveying, mobilization, demobilization, and contingency.

Port of Bremerton Support Projects







Port of Bremerton Support Projects

Circuit of the Northwest - 18 Acre STEM Area

Cost Estimate 4-9-2022

			Total	Conceptual Project			
	Description	Qty	Unit	UP	E	STIMATE	Comments
1.	STEM Skid Pad						
	Asphalt Pavement	5,651	ton	\$99	\$	559,449	Entire Pad Area
	Stone Base	3,612	ton	\$42	\$	150,982	Entire Pad Area
	Security Fencing (6')	2,030	If	\$45	\$	91,350	
	Triple Beam Guard Rail	2,000	If	\$72	\$	143,000	
	Lime Stabilization	1	ls	\$15,000		15,000	Allowance (TBD)
	General Grading	1	Is	\$120,000		120,000	
	Lighting	1	ls	\$18,000	\$	18,000	
	Category Sub-total				\$	1,079,781	
2.	STEM Center Building						
	10,000 SF Classroom/Lab Building	10,000	sf	\$275.0	\$	2,750,000	
	Parking Pavement	1	ls	\$124,500.0		124,500	
	Curbs	2,240	If	\$14.0		31,360	
	Lighting	1	ls	\$21,000.0		21,000	
	Drainage	1	ls	\$28,500.0	\$	28,500	Connection to CNW System
	Category Sub-total				\$	2,955,360	
3.	General Parking/Rideshare/Transit						
	Asphalt Pavement	3,486	ton	\$99	\$	345,114	
	Stone Base	2,941	ton	\$42	\$	123,522	
	Curbs	4,154	lf	\$14.0	7	58,156	
	Lighting	1	Is	\$32,000.0		32,000	
	Drainage	1	ls	\$28,000.0		28,000	Connection to CNW System
	Category Sub-total			\$0.0	\$	586,792	
4.	Main Entry Drive		10 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0				
	Asphalt Pavement (11.5" section)	1,646	ton	\$99	\$	162,954	Full Depth Pavement Design
	Curbs	1,540	lf	\$14.0		21,560	
	Lime Stabilization	1	Is	\$8,000	_	8,000	Allowance (TBD)
	Lighting	1	ls	\$16,000.0		16,000	
	Drainage	1	ls	\$30,000.0		30,000	Connection to CNW System
	Category Sub-total			\$0.0	\$	238,514	
5.	General Site Costs						
	Unsuitable Soil	1,000	cy	\$22.0		22,000	Allowance (TBD)
	Seeding	1	Is	\$26,000.0		26,000	
	Erosion Control	1	ls	\$35,000.0	_	35,000	
	Gas, Electric, and Telephone By Utility	1	Is	\$50,000.0	_	50,000	Coordination & Secondary Connections
	Water - 6" C900	1,450	If	\$75.0		108,750	
	Water - Hydrant	4	ea	\$3,600.0		14,400	
	Clearing Category Sub-total	18	ac	\$5,000.0	\$	90,000 346,150	
	Subtotal All Catagories				\$	5,206,597	
	Contingency (5%)				\$	260,330	
	Subtotal (w/o Design & Admin)				\$	5,466,926	
	Architectural	1	ls	\$ 248,250	\$	248,250	Includes landscape design
	Civil Engineering Plans	1	ls	\$ 246,012	\$	246,012	Contracting the Contracting Co
	Borings, Survey, Environmental, Transportation, Zoning	1	ls	\$ 78,099		78,099	
	Program Management (3%)	1	ls	\$ 164,008	\$	164,008	
	TOTAL		Grand To	tal	\$	6,203,295	

Economic Impact of Event Centers

Large Venue Amphitheater:	
Direct Impact @ 15 Concerts Per Season =	\$ 37,800,000
Indirect Impact =	\$ 22,235,000
Large Venue Total =	\$ 60,035,000
Small Venue Amphitheater:	
Direct Impact @ 30 Concerts Per Season =	\$ 17,400,000
Indirect Impact =	\$ 10,235,000
Small Venue Total =	\$ 27,635,000
Other Event Center Areas:	
Direct Impact: 10 Events @ 6,000 attendees =	\$ 6,000,000
Indirect Impact =	\$ 4,000,000
Small Venue Total =	\$ 10,000,000
* Based on Gorge Amphitheater, Virginia Beach Amphitheater, and Violet Crown Project (Austin, TX)	
Total Attendance Projected for the Event Centers (Maximum Operations)	
Main Concert Amphitheater =	270,000
Small Amphitheater =	105,000
Other Event Center Areas =	60,000
Total for Other Event Areas =	430,000
Public Facility District Revenue from Admission Charge (Per Ordinance)	
Public Events on Event Center Areas	
Average Spend per Attendee (Ticket only)=	\$85
Number of Shows =	15
Attendees (90 % Level)=	<u>18,000</u>
Total Revenue from 5% Facility District Fee =	\$1,147,500
Total Admission/Food Revenue for non-ticket persons &events=	\$300,000
Non-Public Events on Event Center Areas	
Total Revenue from 5% Facility District Fee =	<u>\$344,250</u>
Total Public Event & Non-Public Event District Revenue =	\$1,791,750
Public Event Center Approximate Construction Cost = \$20,501,380	3

20 yr - 3.5% bond payment = \$1.427M annually with a Debt Coverage of 1.26

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RCW 35.57.100 TAX ON ADMISSIONS

- A PUBLIC FACILITY DISTRICT MAY LEVY AND FIX A TAX OF NOT MORE THAN ONE CENT ON TWENTY
 CENTS OR FRACTION THEREOF TO BE PAID BY THE PERSON WHO PAYS AN ADMISSION CHARGE TO
 A REGIONAL CENTER. THIS INCLUDES A TAX ON PERSONS WHO ARE ADMITTED FREE OF CHARGE
 OR AT REDUCED RATES IF OTHER PERSONS PAY A CHARGE OR A REGULAR HIGHER CHARGE FOR
 THE SAME PRIVILEGES OR ACCOMMODATIONS.
- THE TERM "ADMISSION CHARGE" INCLUDES:
- (1) A CHARGE MADE FOR SEASON TICKETS OR SUBSCRIPTIONS
- (2) A COVER CHARGE, OR A CHARGE MADE FOR USE OF SEATS AND TABLES RESERVED OR OTHERWISE, AND OTHER SIMILAR ACCOMMODATIONS
- (3) A CHARGE MADE FOR FOOD AND REFRESHMENT IF FREE ENTERTAINMENT, RECREATION, OR AMUSEMENT IS PROVIDED;
- (4) A CHARGE MADE FOR RENTAL OR USE OF EQUIPMENT OR FACILITIES FOR PURPOSES OF RECREATION OR AMUSEMENT; IF THE RENTAL OF THE EQUIPMENT OR FACILITIES IS NECESSARY TO THE ENJOYMENT OF A PRIVILEGE FOR WHICH A GENERAL ADMISSION IS CHARGED, THE COMBINED CHARGES SHALL BE CONSIDERED AS THE ADMISSION CHARGE;
- (5) AUTOMOBILE PARKING CHARGES IF THE AMOUNT OF THE CHARGE IS DETERMINED ACCORDING
 TO THE NUMBER OF PASSENGERS IN THE AUTOMOBILE.
- [1999 c 165 § 10]

CNW Private Facility Financing

Private Financing – The financing for the project will be provided by the financial group Caldwell Sutter Capital. This group is well experienced in both private equity financing and debt financing. In this instance, Ownership has been advised by Caldwell Sutter to have them provide bond financing and some private equity in the fulfillment of the required capital needed for the project.

The managing director of the firm, James Towne, will be managing the development of the bond and equity acquisition for the project. Under contract with the Circuit of the Northwest, Caldwell Sutter has provided initial sizing and his firm believes that with the Port of Bremerton and the Kitsap Public Facilities District participating in the development of the Public Event Centers at the site, together with the current and projected private investment the bond offering will be successful.

Financing Group: Caldwell Sutter Capital (James Towne - Managing Director)

Current Private Bond Sizing: \$55,000,000

Term: 20 Years

Rate: Estimated at 7%





Thank You









Board of Directors Meeting* Monday, May 23, 2022 Zoom Webinar ID – 840 6665 9840 Passcode: 803007

AGENDA

1. Call to Order / Comments - Board Chairman Jagodzinske

CONSENT AGENDA

- A. April 25, 2022, Meeting Minutes
- B. May 11, 2022, Special Meeting Minutes
- C. Blanket Voucher # 14-MAY 2022 96968 Operating Expenses
- D. Blanket Voucher # 15-MAY 2022 96977 POBCNW Project
- E. Executive Director Report MAY 2022
- F. KCC Financial Report APR 2022
- **2. Public Comment** –If you wish to ask a question of the panelists, you will have a maximum of 3 minutes. Within Zoom, use the "Raise Hand" option, or put a message in the Chat Box and the host will ask the question for you.
- 3. Approval of Consent Agenda

Note: If a Board Member wishes to discuss any item, it may be pulled from the Consent Agenda for further dialogue and individual board vote of approval

- 4. Facility Progress Report Port of Bremerton/Circuit of the Northwest (POB/CNW)
- 5. New Business
 - A. KPFD BOD Retreat Update Chairman Jagodzinske
 - B. KPFD Office Relocation Options Executive Director Shiplet
 - C. KPFD Credit Card Policy & Resolution Executive Director Shiplet, Legal Counsel Mr. Lawler
- 6. Financial Reports
 - A. APR 2022 Financial Report Executive Director Shiplet, Accountant Ms. Veach
 - B. APR 2022 Rebate Summary Report Executive Director Shiplet
 - C. APR 2022 Facilities Tracking Report Executive Director Shiplet
- 7. Ongoing Business
 - A. Port Orchard Community Events Center (POCEC) ILA Amendment Signed Executive Director Shiplet
- Good of the Order Chairman Jagodzinske
- 9. Meeting Adjournment Chairman Jagodzinske

Next Meeting: Jun 27, 2022, at 5:30 pm
Location: Bainbridge Island City Hall & Virtual Zoom Webinar
Topics: General Business, Port Gamble Forest Heritage Park (PGFHP) Project Report

KPFD OFFICE SPACE RE-LOCATION OPTIONS

KITSAP MALL



- 611 SF
- \$1,018.33 per month/5-yr lease
- 3% increase each year
- HVAC \$101.83 per month
- Electric & trash separate billing
- KPFD logo above entrance door

SILVERDALE DENTAL CENTER



- 425 SF
- \$1,148.56 per month/3-yr lease
- Consumer Price Index increase each year
- KPFD logo mesh sign over exterior office windows

CENTRAL PLAZA - POULSBO



- 368 SF
- \$830.41 per month/3-year lease
- Consumer Price Index increase each year
- Common waiting area & kitchen
- KPFD name mounted under office window



Board of Directors Meeting* Monday, May 23, 2022 Zoom Webinar ID – 840 6665 9840 Passcode: 803007

AGENDA

1. Call to Order / Comments - Board Chairman Jagodzinske

CONSENT AGENDA

- A. April 25, 2022, Meeting Minutes
- B. May 11, 2022, Special Meeting Minutes
- C. Blanket Voucher # 14-MAY 2022 96968 Operating Expenses
- D. Blanket Voucher # 15-MAY 2022 96977 POBCNW Project
- E. Executive Director Report MAY 2022
- F. KCC Financial Report APR 2022
- **2. Public Comment** –If you wish to ask a question of the panelists, you will have a maximum of 3 minutes. Within Zoom, use the "Raise Hand" option, or put a message in the Chat Box and the host will ask the question for you.
- 3. Approval of Consent Agenda

Note: If a Board Member wishes to discuss any item, it may be pulled from the Consent Agenda for further dialogue and individual board vote of approval

- 4. Facility Progress Report Port of Bremerton/Circuit of the Northwest (POB/CNW)
- 5. New Business
 - A. KPFD BOD Retreat Update Chairman Jagodzinske
 - B. KPFD Office Relocation Options Executive Director Shiplet
 - C. KPFD Credit Card Policy & Resolution Executive Director Shiplet, Legal Counsel Mr. Lawler
- 6. Financial Reports
 - A. APR 2022 Financial Report Executive Director Shiplet, Accountant Ms. Veach
 - B. APR 2022 Rebate Summary Report Executive Director Shiplet
 - C. APR 2022 Facilities Tracking Report Executive Director Shiplet
- 7. Ongoing Business
 - A. Port Orchard Community Events Center (POCEC) ILA Amendment Signed Executive Director Shiplet
- Good of the Order Chairman Jagodzinske
- 9. Meeting Adjournment Chairman Jagodzinske

Next Meeting: Jun 27, 2022, at 5:30 pm
Location: Bainbridge Island City Hall & Virtual Zoom Webinar
Topics: General Business, Port Gamble Forest Heritage Park (PGFHP) Project Report

11:30 PM 05/16/22 Accrual Basis

Kitsap Public Facilities District Statement of Financial Position by Fund

As of April 30, 2022

	286	968	977	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
286 · LTGO Bond Fund 2002A-PFD	4,637,153.24	0.00	0.00	4,637,153.24
968 · Fund 96-968 KPFD Operations Fnd	0.00	35,833.38	0.00	35,833.38
977 · Fund 96-977 KPFD Holding Fund	0.00	0.00	3,108,333.60	3,108,333.60
Total Checking/Savings	4,637,153.24	35,833.38	3,108,333.60	7,781,320.22
Total Current Assets	4,637,153.24	35,833.38	3,108,333.60	7,781,320.22
TOTAL ASSETS	4,637,153.24	35,833.38	3,108,333.60	7,781,320.22
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
968-L · 968 PFD Operations Liabilities	0.00	1,369.46	0.00	1,369.46
Total Other Current Liabilities	0.00	1,369.46	0.00	1,369.46
Total Current Liabilities	0.00	1,369.46	0.00	1,369.46
Long Term Liabilities				
286-LT · LTGO Bond Fund Liabilities	250,000.00	0.00	0.00	250,000.00
977-LT · 2636 Regional Ctr Notes Payable	0.00	0.00	3,850,000.00	3,850,000.00
Total Long Term Liabilities	250,000.00	0.00	3,850,000.00	4,100,000.00
Total Liabilities	250,000.00	1,369.46	3,850,000.00	4,101,369.46
Equity				
286 FB · LTGO Bond Fund Balance/RE	3,916,163.49	0.00	0.00	3,916,163.49
9682880 · Fund Balance - Unassigned	0.00	1,272.55	0.00	1,272.55
9772880 · 77 Fund Balance - Unassigned	0.00	0.00	-742,597.40	-742,597.40
32000 · Unrestricted Net Assets	1,663.15	16,672.49	-581,036.78	-562,701.14
Net Income	469,326.60	16,518.88	581,967.78	1,067,813.26
Total Equity	4,387,153.24	34,463.92	-741,666.40	3,679,950.76
TOTAL LIABILITIES & EQUITY	4,637,153.24	35,833.38	3,108,333.60	7,781,320.22

11:32 PM 05/16/22 **Accrual Basis**

Kitsap Public Facilities District Statement of Financial Revenue & Expense by Fund January through April 2022

	286	968	977	TOTAL
Ordinary Income/Expense				
Income				
286 Rev · LTGO Bond Fund 2002B-PFD	270,989.75	0.00	0.00	270,989.75
968 Rev · PFD Operations Fund	0.00	130,000.00	0.00	130,000.00
977 Rev · PFD Regional Center Capital	0.00	0.00	709,041.53	709,041.53
Total Income	270,989.75	130,000.00	709,041.53	1,110,031.28
Expense				
968 Exp · PFD Operations Fnd	0.00	94,024.61	0.00	94,024.61
977 Exp · PFD Regional Cntr Capital	0.00	0.00	635,861.26	635,861.26
Total Expense	0.00	94,024.61	635,861.26	729,885.87
Net Ordinary Income	270,989.75	35,975.39	73,180.27	380,145.41
Other Income/Expense				
Other Expense				
80000 · Ask My Accountant	-198,336.85	19,456.51	-508,787.51	-687,667.85
Total Other Expense	-198,336.85	19,456.51	-508,787.51	-687,667.85
Net Other Income	198,336.85	-19,456.51	508,787.51	687,667.85
et Income	469,326.60	16,518.88	581,967.78	1,067,813.26

Kitsap Public Facilities District Statement of Financial Position by Fund

As of April 30, 2022

	286	968	977	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
286 · LTGO Bond Fund 2002A-PFD				
2861111 · 00998 Interco ITC Ac Cash	43.79	0.00	0.00	43.79
2861181 · Beginning Investment	250,236.61	0.00	0.00	250,236.61
2861182 · Investments Purchased	537,872.84	0.00	0.00	537,872.84
2861183 · Investments Sold	-1,000.00	0.00	0.00	-1,000.00
2861630 · Notes/Contracts Receivable	3,850,000.00	0.00	0.00	3,850,000.00
Total 286 · LTGO Bond Fund 2002A-PFD	4,637,153.24	0.00	0.00	4,637,153.24
968 · Fund 96-968 KPFD Operations Fnd				
9681111 · 00998 Post Interco ITC Ac	0.00	35,833.38	0.00	35,833.38
Total 968 · Fund 96-968 KPFD Operations Fnd	0.00	35,833.38	0.00	35,833.38
977 · Fund 96-977 KPFD Holding Fund				
9771111 · 00998 Post Interco ITC Ac				
PERC · PERC Fund	0.00	0.00	92,174.00	92,174.00
PGHP · PG Heritage Park Alocation	0.00	0.00	364,324.17	364,324.17
SKCEC · SKCEC Fund	0.00	0.00	1,347.68	1,347.68
9771111 · 00998 Post Interco ITC Ac - Other	0.00	0.00	-166,439.07	-166,439.07
Total 9771111 · 00998 Post Interco ITC Ac	0.00	0.00	291,406.78	291,406.78
9771181 · PFD Reg Ctr Beg Investment	0.00	0.00	2,564,017.69	2,564,017.69
9771182 · Investments Purchased	0.00	0.00	2,909.13	2,909.13
9771650 · Receivable-Advances to Other	0.00	0.00	250,000.00	250,000.00
Total 977 · Fund 96-977 KPFD Holding Fund	0.00	0.00	3,108,333.60	3,108,333.60
Total Checking/Savings	4,637,153.24	35,833.38	3,108,333.60	7,781,320.22
Total Current Assets	4,637,153.24	35,833.38	3,108,333.60	7,781,320.22
TOTAL ASSETS	4,637,153.24	35,833.38	3,108,333.60	7,781,320.22
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
968-L · 968 PFD Operations Liabilities				
9682315 · Employee Benefits Payable	0.00	148.96	0.00	148.96
9682134 · Vouchers Payable	0.00	1,250.00	0.00	1,250.00
9682312 · USE Tax Payable	0.00	-29.50	0.00	-29.50
Total 968-L · 968 PFD Operations Liabilities	0.00	1,369.46	0.00	1,369.46
Total Other Current Liabilities	0.00	1,369.46	0.00	1,369.46
Total Current Liabilities	0.00	1,369.46	0.00	1,369.46
Long Term Liabilities				
286-LT · LTGO Bond Fund Liabilities				
2862639 · LGTO Long Term Liabilities	250,000.00	0.00	0.00	250,000.00
Total 286-LT · LTGO Bond Fund Liabilities	250,000.00	0.00	0.00	250,000.00
977-LT · 2636 Regional Ctr Notes Payable	0.00	0.00	3,850,000.00	3,850,000.00
Total Long Term Liabilities	250,000.00	0.00	3,850,000.00	4,100,000.00
Total Liabilities	250,000.00	1,369.46	3,850,000.00	4,101,369.46

Kitsap Public Facilities District Statement of Financial Position by Fund

As of April 30, 2022

	286	968	977	TOTAL
Equity				
286 FB · LTGO Bond Fund Balance/RE				
2862821 · LTGO Loans/Advances	3,850,000.00	0.00	0.00	3,850,000.00
2862880 · LTGO Undesignated Retained	-618,836.51	0.00	0.00	-618,836.51
2862940 · 49 Uses Other Than OP	685,000.00	0.00	0.00	685,000.00
Total 286 FB · LTGO Bond Fund Balance/RE	3,916,163.49	0.00	0.00	3,916,163.49
9682880 · Fund Balance - Unassigned	0.00	1,272.55	0.00	1,272.55
9772880 · 77 Fund Balance - Unassigned	0.00	0.00	-742,597.40	-742,597.40
32000 · Unrestricted Net Assets	1,663.15	16,672.49	-581,036.78	-562,701.14
Net Income	469,326.60	16,518.88	581,967.78	1,067,813.26
Total Equity	4,387,153.24	34,463.92	-741,666.40	3,679,950.76
TOTAL LIABILITIES & EQUITY	4,637,153.24	35,833.38	3,108,333.60	7,781,320.22

Kitsap Public Facilities District Profit & Loss by Class January through April 2022

April 2022	286	968	977	TOTAL
Ordinary Income/Expense				
Income				
286 Rev · LTGO Bond Fund 2002B-PFD				
2861I · LTGO Bond Fund 2002A PFD				
2863610 · Interest Earnings				
28611 · Investment Interest	440.61	0.00	0.00	440.61
Total 2863610 · Interest Earnings	440.61	0.00	0.00	440.61
3380/70 · Intergovernmental Service				
90 · Other Intergovt Services	270,549.14	0.00	0.00	270,549.14
Total 3380/70 · Intergovernmental Service	270,549.14	0.00	0.00	270,549.14
Total 2861I · LTGO Bond Fund 2002A PFD	270,989.75	0.00	0.00	270,989.75
Total 286 Rev · LTGO Bond Fund 2002B-PFD	270,989.75	0.00	0.00	270,989.75
968 Rev · PFD Operations Fund				
96968I · PFD Operations Fund				
9684970 · Operating Transfers In	0.00	130,000.00	0.00	130,000.00
Total 96968I · PFD Operations Fund	0.00	130,000.00	0.00	130,000.00
Total 968 Rev · PFD Operations Fund	0.00	130,000.00	0.00	130,000.00
977 Rev · PFD Regional Center Capital				
96977I · PFD Regional Center Capital				
3130 · Retail Sales and Use Tax				
19 · Regional Centers Sales & Use	0.00	0.00	706,132.40	706,132.40
Total 3130 · Retail Sales and Use Tax	0.00	0.00	706,132.40	706,132.40
3610 · Interest Earnings			0.000.40	0.000.40
97711 · Investment Interest	0.00	0.00	2,909.13	2,909.13
Total 3610 · Interest Earnings	0.00	0.00	2,909.13	2,909.13
Total 96977I · PFD Regional Center Capital	0.00	0.00	709,041.53	709,041.53
Total 977 Rev · PFD Regional Center Capital	0.00	0.00	709,041.53	709,041.53
Total Income	270,989.75	130,000.00	709,041.53	1,110,031.28
Expense				
968 Exp · PFD Operations Fnd				
96968E · PFD Operations Fnd 5101 · Regular Salaries	0.00	41,666.68	0.00	41,666.68
5101 · Regular Salaries 5102 · Overtime Pay	0.00	3,991.19	0.00	3,991.19
5140 · Advisory Services	0.00	1,767.08	0.00	1,767.08
5190 · Miscellaneous Pay	0.00	1,600.00	0.00	1,600.00
5201 · Industrial Insurance	0.00	0.00	0.00	0.00
5202 · Social Security	0.00	3,615.22	0.00	3,615.22
5223 · Workers Comp-State Assessment	0.00	-19.32	0.00	-19.32
5311 · Office/Operating Supplies	0.00	1,054.67	0.00	1,054.67
5411 · Accounting & Auditing	0.00	3,662.85	0.00	3,662.85
5416 · Special Legal Services	0.00	4,043.32	0.00	4,043.32
5419 · Other Prof Svcs - Reg Ctr Mktg				
5419 a · Professional Services	0.00	4,834.37	0.00	4,834.37
5419 b · Recording	0.00	3,023.75	0.00	3,023.75
5419 c · Construction Consulting	0.00	5,468.75	0.00	5,468.75

Kitsap Public Facilities District Profit & Loss by Class January through April 2022

April 2022	286	968	977	TOTAL
5419 · Other Prof Svcs - Reg Ctr Mktg - Other	0.00	10,845.60	0.00	10,845.60
Total 5419 · Other Prof Svcs - Reg Ctr Mktg	0.00	24,172.47	0.00	24,172.47
5424 · Other Communications	0.00	270.45	0.00	270.45
5451 · Operating Rental/Leases				
5451 b · Rental-Office Space	0.00	6,250.00	0.00	6,250.00
Total 5451 · Operating Rental/Leases	0.00	6,250.00	0.00	6,250.00
5492 · Dues/Subscriptions/Memberships	0.00	1,950.00	0.00	1,950.00
Total 96968E · PFD Operations Fnd	0.00	94,024.61	0.00	94,024.61
Total 968 Exp · PFD Operations Fnd	0.00	94,024.61	0.00	94,024.61
977 Exp · PFD Regional Cntr Capital				
96977E · PFD Regional Cntr Capital				
5650 · Facility Project Investments				
5650 a · SKCEC - Port Orchard	0.00	0.00	13,706.58	13,706.58
5650 b · PERC - City of Poulsbo	0.00	0.00	17,668.44	17,668.44
5650 c · PGFHP - Kitsap County Parks	0.00	0.00	61,194.29	61,194.29
5650 d · POB/CNW - Port of Bremerton	0.00	0.00	144,000.00	144,000.00
Total 5650 · Facility Project Investments	0.00	0.00	236,569.31	236,569.31
5520 · I/G Pymts, Fed, State, Local	0.00	0.00	269,291.95	269,291.95
6971 · Operating Transfers Out	0.00	0.00	130,000.00	130,000.00
Total 96977E · PFD Regional Cntr Capital	0.00	0.00	635,861.26	635,861.26
Total 977 Exp · PFD Regional Cntr Capital	0.00	0.00	635,861.26	635,861.26
Total Expense	0.00	94,024.61	635,861.26	729,885.87
Net Ordinary Income	270,989.75	35,975.39	73,180.27	380,145.41
Other Income/Expense				
Other Expense				
80000 · Ask My Accountant	-198,336.85	19,456.51	-508,787.51	-687,667.85
Total Other Expense	-198,336.85	19,456.51	-508,787.51	-687,667.85
Net Other Income	198,336.85	-19,456.51	508,787.51	687,667.85
Net Income	469,326.60	16,518.88	581,967.78	1,067,813.26

Kitsap Public Facilities District Sales Tax Rebate Revenue Summary

	Α	Υ	Z		AA	AB	AC	AD		AE	AF	AG	АН	Al	AJ		AK	AL	AM	AN
1		FY 2015	%		FY 2016	%	FY 2017	%		FY 2018	%	FY 2019	%	FY 2020	%		FY 2021	%	FY 2022	%
2	JAN	\$ 95,620.62	2.6%	\$	105,695.31	10.5%	\$ 113,891.57	7.8%	\$	123,476.10	8.4%	\$ 144,263.78	16.8%	\$ 150,304.56	4.2%	\$	158,789.57	5.6%	\$ 178,674.01	12.5%
3	FEB	\$ 126,017.20	5.6%	\$	140,524.01	11.5%	\$ 147,253.14	4.8%	\$	159,064.82	8.0%	\$ 165,509.56	4.1%	\$ 173,706.66	5.0%	\$	192,717.28	10.9%	\$ 197,557.85	2.5%
4	MAR	\$ 90,504.55	6.7%	\$	96,088.48	6.2%	\$ 105,943.80	10.3%	\$	123,918.31	17.0%	\$ 125,924.98	1.6%	\$ 132,155.73	4.9%	\$	144,739.20	9.5%	\$ 162,359.33	12.2%
5	APR	\$ 90,213.40	6.7%	\$	100,040.83	10.9%	\$ 104,854.91	4.8%	\$	118,939.87	13.4%	\$ 116,815.21	-1.8%	\$ 115,731.99	-0.9%	\$	141,495.24	22.3%	\$ 167,540.61	18.4%
6	MAY	\$ 107,061.73	7.0%	\$	119,621.40	11.7%	\$ 126,859.08	6.1%	\$	144,926.19	14.2%	\$ 150,430.71	3.8%	\$ 126,061.95	-16.2%	\$	188,771.05	49.7%		-100.0%
7	JUN	\$ 103,097.71	8.4%	\$	114,550.72	11.1%	\$ 113,282.72	-1.1%	\$	133,121.83	17.5%	\$ 145,401.79	9.2%	\$ 126,133.58	-13.3%	\$	177,293.20	40.6%		-100.0%
8	JUL	\$ 108,768.82	9.2%	\$	114,395.94	5.2%	\$ 126,579.00	10.6%	\$	146,892.10	16.0%	\$ 150,399.47	2.4%	\$ 165,292.17	9.9%	\$	192,556.37	16.5%		-100.0%
9	AUG	\$ 121,969.93	14.4%	\$	128,801.45	5.6%	\$ 142,050.14	10.3%	\$	158,152.03	11.3%	\$ 166,341.19	5.2%	\$ 170,988.07	2.8%	\$	204,719.00	19.7%		-100.0%
10	SEP	\$ 118,429.01	12.4%	\$	124,100.96	4.8%	\$ 129,254.90	4.2%	\$	149,561.17	15.7%	\$ 157,155.89	5.1%	\$ 167,577.17	6.6%	\$	186,898.42	11.5%		-100.0%
11	ОСТ	\$ 111,631.80	4.3%	\$	126,066.16	12.9%	\$ 132,996.09	5.5%	\$	151,329.82	13.8%	\$ 158,503.52	4.7%	\$ 163,033.80	2.9%	\$	182,058.47	11.7%		-100.0%
12	NOV	\$ 121,114.70	6.6%	\$	132,038.42	9.0%	\$ 139,824.46	5.9%	\$	149,568.79	7.0%	\$ 161,955.86	8.3%	\$ 184,238.07	13.8%	\$	197,714.69	7.3%		-100.0%
13	DEC	\$ 110,023.46	11.1%	\$	117,143.86	6.5%	\$ 124,461.85	6.2%	\$	148,700.48	19.5%	\$ 148,546.73	-0.1%	\$ 164,199.11	10.5%	\$	177,670.52	8.2%		-100.0%
14																				
15	TOTAL	\$ 1,304,452.93	7.9%	\$ 1	1,419,067.54	8.8%	\$ 1,507,251.66	6.2%	\$	1,707,651.51	13.3%	\$ 1,791,248.69	4.9%	\$ 1,839,422.86	2.7%	\$	2,145,423.01	16.6%	\$ 706,131.80	-67%
16	AVERAGE	\$ 108,704.41	7.9%	\$	118,255.63	8.8%	\$ 125,604.31	6.2%	\$	142,304.29	13.3%	\$ 149,270.72	4.9%	\$ 153,285.24	2.7%	\$	178,785.25	16.6%	\$ 58,844.32	-67%
17																		ī		
18				NOT	E: These sale	s tax reb	ate numbers sho	w for the	e mo	onth		MAR 202	22	FUNDS		COV	MENT			
19				m	oney is receiv	ed from t	he State Treasur	er's Offic	ce.			Sales Tax Reb	oate (977)	\$ 167,540.61	Up 1	8.4%	vs. APR 2021			
20				Cour	nty receives re	bate two	months after tax	paid,				Debt Serv	rice (286)	(\$66,337)						
21				i.e	e. Cnty/PFD M	arch rec	eipt reflects Janua	ary sales	s tax	revenue		Ne	t Income	\$101,203						
22												Expen	ses (968)	(\$24,838)						
23												NET GAI	N	<u>\$76,365.08</u>						
24																				



Kitsap PFD Project Funding Record

V				POCEC				PEI	D.C		PGFHP POB/CNW								1
Year	Month			POCEC				l PEI	NC			PC	JERP						
					ILA					ILA				ILA				ILA	Total Commitment
2018					\$12,000,000					\$243,900.00				\$ 1,697,556.00	Invoice	Reviewed	Invoice Amount	\$ 1,439,000	\$15,380,456
2018	June														Phase 1	6 (24 (2040	\$ 60,000.00	¢ (20,000,00)	
	September														4481 4711	6/21/2018 9/25/2018	\$ (30,000.00) \$ (30,000.00)	\$ (30,000.00) \$ (30,000.00)	
2018 Totals	I														Ph1 Bal	3/23/2018	\$ (50,000.00)	\$ (60,000.00)	
2016 TOTALS	1														Invoice	Reviewed	Invoice Amount	Amount Paid	
	March														Phase 2	3/25/2019	\$ (19,760.00)	\$ (19,760.00)	
	April														T Huse 2	4/24/2019	\$ (77,321.00)	\$ (77,321.00)	
2019	May															5/20/2019	\$ (72,215.00)	\$ (72,215.00)	
	July															7/29/2019	\$ (55,170.00)	\$ (55,170.00)	
	October															10/28/2019	\$ (33,945.00)	\$ (33,945.00)	
2019 Totals															Ph2 Bal		\$ (258,411.00)		
																	, (, , , , , , ,	, (,)	
		Invoices	Board Approved	Date Paid	Amount Paid	ILA Task #	Invoices	Board Approved	Date Paid	Amount Paid	Invoices	Board Approved	Date Paid	Amount Paid	Invoice	Reviewed	Invoice Amount	Amount Paid	
	January															1/20/2020	\$ (90,214.00)	\$ (90,214.00)	
	,														5201		, (2.2)	, , , , , , , , , , , , , , , , , , , ,	
	L.														5819	0 /0 4 /0 000	4 (4========	4 (150 555 00)	
	February														5978	2/24/2020	\$ (153,675.00)	\$ (153,675.00)	
2020															5979				
2020							GRNT000725	9/21/2020	9/21/2020	\$ (8,650.00)									
	September						GRNT000731	9/21/2020	9/21/2020	\$ (5,317.50)									
							GRNT000723	9/21/2020	9/21/2020	\$ (1,318.75)									
	October						GRNT000738	10/26/2020	10/26/2020	\$ (5,156.25)									
	December	INV00606	12/14/2020	12/14/2020			GRNT000754	12/14/2020	12/14/2020	\$ (6,693.75)									
2020 Totals					\$ (60,096	6)				\$ (27,136.25)				\$ -	Ph2 Bal		\$ (243,889.00)	\$ (243,889.00)	
	_	Invoices	Board Approved	Date Paid	Amount Paid	ILA Task #	Invoices	Board Approved			Invoices	Board Approved	Date Paid	Amount Paid	Invoice	Reviewed	Invoice Amount	Amount Paid	
	January		0 /00 /000 4	0 /00 /000 4		VI = 1.0	GRNT000765	1/25/2021	1/25/2021	\$ (13,441.75)		2 /22 /222 /	0 /00 /000 4	4 (00 040 00)					
	February	SKCEC #2	2/22/2021	2/22/2021	\$ (137,371.72	l) Task 2	GRNT000771	1/25/2021	1/25/2021	\$ (16,387.93)	21-0100	2/22/2021	2/22/2021	\$ (29,943.70)					
	March	INV00753	4/26/2021	4/26/2021	\$ (20,628.28	3) Task 2	GRNT000785 GRNT000791	3/22/2021 4/26/2021	3/22/2021 4/26/2021	\$ (9,410.81) \$ (10,868.75)						-			
	April	INVUU/53	5/24/2021	5/24/2021	\$ (20,628.28		GRNT000791 GRNT000805	5/24/2021	5/24/2021	\$ (15,516.25)					7011	5/24/2021	\$ (86,340.00)		
2021	May June	INV00795	5/24/2021	5/24/2021	\$ (22,000.00		GRNT000805	6/28/2021	6/28/2021	\$ (9,253.35)					7011	6/28/2021	\$ (69,653.55)		
2021	July	INV00735	6/28/2021	6/28/2021	\$ (30,000.03		GRNT000811	7/26/2021	7/26/2021	\$ (7,275.65)					7018	7/26/2021	\$ (62,173.55)		
	August	INV00823	8/23/2021	8/23/2021	\$ (30,002.84	· .	GRNT000831	8/23/2021	8/23/2021	\$ (23,434.49)					7022	7/26/2021	\$ (52,335.70)		
	September		0,20,2021	0,20,2022	\$ (50,002.0	, rusk z	GRNT000839	9/27/2021	9/27/2021	\$ (8,955.00)					7036	8/23/2021	\$ (70,703.55)		
	October	INV00961	10/25/2021	10/25/2021	\$ (86,287.13) Task 2	GRNT000847	10/25/2021	10/25/2021		21-0101	10/25/2021	10/25/2021	\$ (142,237.84)	7044	9/26/2021	\$ (58,990.70)		1
			., .,	, , ,	, , , , , ,	,		, , ,	, ,	, (,,,		, , ,		, , , , , , , ,	7052	12/13/2021	\$ (17,785.00)		
	December														7068	12/14/2021	\$ (20,275.60)		1
2021 Totals					\$ (1,326,290)				\$ (120,993.98)				\$ (172,181.54)	sub-total		\$ (438,257.65)	\$ -	
		Invoices	Board Approved	Date Paid	Amount Paid	ILA Task #	Invoices	Board Approved	Date Paid	Amount Paid	Invoices	Board Approved	Date Paid	Amount Paid	Invoice	Reviewed	Invoice Amount	Amount Paid	
	January	INV01025	1/24/2022	1/31/2022	\$ (12,263.00) Task 2	GRNT00854	1/24/2022	1/31/2022	\$ (6,300.00)	21-0104	1/24/2022	1/31/2022	\$ (61,194.29)	7080	1/24/2022	\$ (118,025.00)	\$ (144,000.00)	
	February	INV00016	2/28/2022	2/28/2022	\$ (1,443.58	Task 2	GRNT000864	2/28/2022	2/28/2022	\$ (1,575.00)					7090	2/4/2022	\$ (105,115.30)		
2022	March						GRNT000870	2/28/2022	2/28/2022	\$ (8,536.25)					7100	3/18/2022	\$ (74,440.00)		
2022							GRNT 000888	3/28/2022	4/5/2022	\$ (1,257.19)					7110	4/19/2022	\$ (61,661.25)		
															7310	5/13/2022	\$ (51,695.13)		
2022 Totals					\$ (13,706.58					\$ (17,668.44)				\$ (61,194.29)			\$ (410,936.68)		
Total Paid to	Date				\$ (1,400,092.18)				\$ (165,798.67)				\$ (233,375.83)	sub-total		\$ (1,351,494.33)	\$ (706,300.00)	\$ (2,505,567)
Remaining B	alance				\$ 10,599,907.82					\$78,101.33				\$ 1,464,180				\$ 732,700.00	\$ 12,874,889



Board of Directors Meeting* Monday, May 23, 2022 Zoom Webinar ID – 840 6665 9840 Passcode: 803007

AGENDA

1. Call to Order / Comments - Board Chairman Jagodzinske

CONSENT AGENDA

- A. April 25, 2022, Meeting Minutes
- B. May 11, 2022, Special Meeting Minutes
- C. Blanket Voucher # 14-MAY 2022 96968 Operating Expenses
- D. Blanket Voucher # 15-MAY 2022 96977 POBCNW Project
- E. Executive Director Report MAY 2022
- F. KCC Financial Report APR 2022
- **2. Public Comment** –If you wish to ask a question of the panelists, you will have a maximum of 3 minutes. Within Zoom, use the "Raise Hand" option, or put a message in the Chat Box and the host will ask the question for you.
- 3. Approval of Consent Agenda

Note: If a Board Member wishes to discuss any item, it may be pulled from the Consent Agenda for further dialogue and individual board vote of approval

- 4. Facility Progress Report Port of Bremerton/Circuit of the Northwest (POB/CNW)
- 5. New Business
 - A. KPFD BOD Retreat Update Chairman Jagodzinske
 - B. KPFD Office Relocation Options Executive Director Shiplet
 - C. KPFD Credit Card Policy & Resolution Executive Director Shiplet, Legal Counsel Mr. Lawler
- 6. Financial Reports
 - A. APR 2022 Financial Report Executive Director Shiplet, Accountant Ms. Veach
 - B. APR 2022 Rebate Summary Report Executive Director Shiplet
 - C. APR 2022 Facilities Tracking Report Executive Director Shiplet
- 7. Ongoing Business
 - A. Port Orchard Community Events Center (POCEC) ILA Amendment Signed Executive Director Shiplet
- 8. Good of the Order Chairman Jagodzinske
- 9. Meeting Adjournment Chairman Jagodzinske

Next Meeting: Jun 27, 2022, at 5:30 pm
Location: Bainbridge Island City Hall & Virtual Zoom Webinar
Topics: General Business, Port Gamble Forest Heritage Park (PGFHP) Project Report