

Kitsap Public Facilities District

Minutes of the Board of Directors Meeting

Monday, February 25, 2019

BWP/Silverdale Beach Hotel, East/West Bay Rooms, 3073 NW Bucklin Hill Rd, Silverdale, WA

Attending: Daron Jagodzinske, Chair; Rick Smith; Patrick Hatchel; and Erin Leedham.

Staff: Mike Walton, Executive Director; Brian Lawler, Attorney

Absent: Bill Mahan, Vice-Chair; Walt Draper, Treasurer; Tom Bullock

1. **Call to Order:** The Chair called the meeting to order at 5:35 PM.
2. **Meeting Minutes:** Minutes from the Regular Meeting on the 28th of January 2019.
Erin Leedham moved to approve the Minutes as submitted. Rick Smith seconded the motion and it passed unanimously.
3. **Public Comment:** No Public Comment
4. **Financial Reports:**
 - A. **Monthly Reports** – The ED provided the information about January Revenue of \$144.7K, up 16.8% over last year; Debt Service of <\$70K>; and Expenses of \$12.9K. The results were \$61.4K net to cash position.
 - B. **2018 Revenue Summary** – Total Tax Rebate Revenue for 2018 was \$1,707.7K, up 13.3% over last year and the highest on record for the KPFD.
 - C. **Blanket Voucher** – The ED submitted a blanket voucher in the amount of \$5,347.73, including \$3,740 for legal services, for approval.
Erin Leedham moved to approve the Blanket Voucher in the amount of \$5,347.73 as submitted. Patrick Hatchel seconded and the motion passed unanimously.
5. **Project Evaluation Process:**
 - A. **Evaluation Criteria:** It was explained that the KPFD’s primary criteria were their four goals: 1) Economic Development; 2) efficient use of public & private funds; 3) innovation; and multiple use of the facilities.
The Evaluation Form agreed upon by the Board and published to the Project Teams will be used by the Directors to take notes and highlight strong points and deficiencies. (The presentations are being video recorded and will be available on the KPFD website.)
6. **Project Evaluation Presentations**
 - A. **Port Gamble Forest Heritage Park** – Kol Medina and his team made their presentation to the Board. There were several questions on follow up, relating to the STO portion and was it essential to the park’s operation or tourist draw. The STO may not connect to other portions of the trail for several years and would cost approximately \$685K per mile to construct over its 7-mile length.
The most “functional” part of the Park would be the Ride Park, which would be operated and maintained by EMBA. However, there would be no fees to use the Ride Park, only if there were special events planned and held there for a fee or admission.
Their **project estimated value is \$15.5 million and their ask to the KPFD is for the full \$15.5 million**, \$4.8 million would be for the STO portion, the Ride Park would be 1.3 million, and also includes \$348K for a Master Plan for the whole park area and \$3.86 million in “soft costs”.
 1. **Public Comment** –
Hank Anderson, Silverdale resident, spoke and questioned what the effects of logging the site might be on the park trails and the ride trails.
Evan Srell, NK Trails Assoc member, spoke in support of the project.

Dan Willott, VP of NKTA, spoke as a supporter of the project

- B. **Central Kitsap Events Center** – Doug Newell and his team made their presentation about a plan to make substantive changes to the “900 Building” to house the Silverdale branch of the Kitsap Regional Library and the administration Building of the CKSD. It would also contain music practice rooms, meeting rooms and other facilities. The plan also includes significant re-sculpting of the elevation next to the building to form a plaza and an outdoor amphitheater to hold up to 300 people. Additional parking and possible playfield are also outlined. Their proposal is to partner with the KPF in a larger plan for an “Events Center” utilizing assets throughout the new CKSD campus, to include performing arts and athletic events – football, baseball, soccer, tennis and perhaps others. **The total project cost is \$12.3 million and the ask from the KPF is for \$2.81 million.**

1. **Public Comment** –

Renee Overoth, CK Community Council, spoke as strong supporter of the CK Project and its impact on the Silverdale area.

Leah Olsen, VP of Kitsap credit Union, and a partner in the CK project, spoke in support of the project and why the KCU chose to be a financial partner in the project.

7. **New Business:**

A. **Resolution 01-2019 re: Executive Director compensation.**

Chair explained the review and evaluation process that the Executive Committee performed and pledged to do diligently in the future. He also explained that the work load of the New Project Evaluations was significantly higher, and provisions were added to the Employment agreement to account for “overtime” hours to be compensated at an hourly rate retroactive to January 1 and in the future. The result is expressed in the Resolution that indicates an increase in salary of \$2500 and provision for the extra hours.

Patrick Hatchel moved to approve Resolution 01-2019 and the revised Employment Agreement for the ED. It was seconded by Rick Smith and passed unanimously.

- B. **Repeal & Replace PRA Rules** – tabled until next month

8. **Public Comment/Announcements:**

No other public comment

Meeting was adjourned at 8:15 pm

**The review of New Projects will continue at the next Regular Meeting of the Board,
March 11th, 2019 at 5:30 pm in the East & West Bay Rooms at the Best Western
Plus/Silverdale Beach Hotel.**

**Projects to be reviewed: Port Orchard Community & Events Center
Poulsbo Events & Recreation Center**