

Kitsap Public Facilities District

Minutes of the Board of Directors Meeting

Monday, September 22, 2014

Silverdale Beach Hotel Cove Room, 3073 NW Bucklin Hill Rd, Silverdale, WA

Attendance: Jeff Braden, Chair; Patrick Hatchel, Vice-Chair; Anita Albright, Treasurer; Teresa Osinski; Rick Smith; and Daron Jagodzinske.

Staff: Mike Walton, Executive Director; Brian Lawler, KPFDD Attorney

Absent:

1. **Call to Order:** A quorum being present, the Chair opened the discussion at 5:31 PM.
2. **Meeting Minutes:**– Minutes from the Regular Meeting on the 28th of July and the Discussion Session on August 25th were distributed electronically before the meeting.
A motion to approve the minutes as submitted of the Regular Meeting on July 28th and the Discussion Session on August 25th was made by Anita Albright. It was seconded by Patrick Hatchel and passed unanimously.
3. **Financial Reports:**
 - A. **Monthly Financial Reports –**
The Treasurer summarized from the July and August financial reports. Revenue in July (from May sales tax) was \$99.6K, up 2% over 2013 and highest since 2007. After the 286 transfer of \$70.1K, the expenses were average at \$6.6K and the net was \$23K addition to cash. Revenue in August was \$106.6K, up 6% over last year. After the 286 transfer of \$70.1K and low expenses of \$5.1 K, the net cash was \$31.4K. A \$20K transfer to the 96968 operations account was made using the new online CT system.
 - B. **Sales Tax Rebate Revenue by Month Report –** The report through August was available and showed revenue at \$106.6K, a continuing increase – up 6% over last year’s amount and a total of \$783.4K year-to-date.
 - C. **Current Invoices –**A combined Blanket Voucher of invoices from both July and August was submitted for \$11,243.34. This included the annual liability insurance for \$7210 to Enduris and two months of VKP invoices for \$2500.
A motion to approve the Blanket Voucher for \$11,243.34 was made by Patrick Hatchel. It was seconded by Teresa Osinski and passed unanimously.
4. **Regional Project Reports:**
 - A. **KFEC –** The July and August reports were submitted electronically. The Lobe Field discussion proceeded from here.
 - B. **NKREC ILA presentation – Mayor Becky Erickson and Superintendent Patty Page**
Mayor Erickson and Supt. Page made a thorough and impassioned plea for the adoption of the proposed ILA addendum language. They said the first draft was not favorable to the NKSD and appealed for flexibility to manage the turf replacement funding with their 5-year planning and negotiation strategy, while still making a commitment to the NKREC partnership. There was significant discussion about the proposed ILA addendum language: Rick Smith was against the significant dilution of the previous ILAs language concerning 1) the requirement of the turf resurface accumulation fund; 2) no adjustment for the salary of the NKSD scheduler and 3) the relaxation or elimination of definition of the “Owner/Operator” bearing the expense of operation and maintenance of the facility through the new turf replacement provisions. Supt. Page said the “negotiations” would not commit the PFD (or other partners?) to pay for turf replacement, only to allow the NKSD the flexibility to determine the best way to pay for it – grants, bonds, etc.
 - C. Later in the meeting, Chair Braden had similar concerns but was willing to continue to negotiate to reach some further point of agreement on those issues. Teresa Osinski expressed

some reservations about the words versus actions of the NKSD and Mayor in the past, as all the things that the PFD had asked to be strengthened had all been removed, but was willing to see if a middle ground could be reached with some revised language to clarify the “5-year negotiation“ clause and restore the user access restriction clause. The PFD attorney will draft some wording changes in the next week and provide to the ED for submission to the committee for consideration. The language will be discussed at the next meeting, as a result of the motion from Rick Smith.

Rick Smith moved to table the adoption of the NKREC ILA Addendum until the next meeting. The motion was seconded by Teresa Osinski and passed unanimously.

5. Ongoing Business:

- A. **Lobe Field discussion** – In the absence of Jim or Billie, Rick Smith reported that a new partner in the Bluejackets, Matt Akers, had suggested other options, including the other field in the complex, that might be more productive in bringing events and revenue to the complex. There was a consensus to delay the letter to the Commissioners with any request for a “partner match” from the County of the remaining funds of ~\$90K to complete the funding of the project.
- B. **Update Construction Consultants Agreement:** Tabled until the next month’s meeting,

6. New Business:

- A. **Resolution 2-2014 re: Funds added to Investment Officer directive**
Motion to approve Resolution 2-2014 was made by Teresa Osinski. It was seconded by Patrick Hatchel and approved unanimously.
- B. **Move October meeting date** – The ED made the suggestion to move the October meeting date back one week to November 3rd, because of a significant conflict in his schedule that does not allow adequate time to prepare documents for the October 27th meeting. After some discussion a date of November 10th was agreed upon.
It was moved by Patrick Hatchel to move the Regular Meeting of October 27th to a new date of November 10th. The motion was seconded by Teresa Osinski and passed unanimously.

7. Executive Director’s Report: submitted electronically by the ED prior to the meeting. No additional special mention was made.

8. Public Comment: None

9. Announcements: None

The next Regular Meeting of the Board will be on November 10th at 5:30 pm in the Cove Room at the Silverdale Beach Hotel.

NOTE: This is a change from the published schedule.

Meeting was adjourned at 8:38 pm